BOARD OF LIBRARY TRUSTEES
MEETING MINUTES

1. **Call to Order; Establishment of Quorum:**

DATE: January 13, 2026 ***TIME***: 6:33 p.m. ***PLACE:*** Zoom
PRESENT: Jorge Vega, Chairperson; Jocelyn Meek, Vice Chair; Phyllis Ellis; Margaret Mone; Matthieu Delisme; Lisa O'Donnell & Paul Engle, Library Director
ABSENT: Joseph Policape; Elaine Gatewood & Aminah Pilgrim
VISITORS: none
RECORDING: Sandra Reed

2. **Hearing of Visitors:** none

3. **Acceptance of Minutes:** Approval of minutes from December 9, 2025

Approval of minutes by Jocelyn Meek, second by Margaret Mone; voted unanimous

4. **New Meeting Protocol:** Virtual/Hybrid meetings for all city boards are being rescinded by Mayor Rodrigues. He feels there is better attendance at in person meetings. City Clerk has challenged because Governor put into law. Paul will write a little note to the mayor explaining that the Trustees Meetings are better via Zoom. While we wait the meetings will be in person. Lisa will look into the stats and visuals. Jorge will also reach out to the Mayor expressing this.

5. **Reports:**
A) Chairperson's Report: Paul and Jorge met Friday and Jorge feels like Paul is really embracing what it means to be a community leader. Community dinners start up this month, Jorge hopes that the Trustees will attend some to show support.
Paul's evaluation is starting. Lisa will get last years and update it. Is there anything the board wants to add or revise? Q11 will be taken off for now because performance evaluations have not been implemented by the City still. Lisa will send out Paul's self-evaluation and the Survey to the Board via Survey Monkey. Please have it done in two weeks so that the results can be presented at the February board meeting.
B) Director's Report: Paul is not using any Municipal appropriations for the Community Dinners. All the money is donations that were given as unrestricted funds.
Paul is meeting with Arleen Carter who does a food pantry out of her driveway. Looking to have a pop-up pantry at the library, they will do a walk through to see if we would be a good fit to help. Trustees are welcome to join. There are some questions that need to be answered before we go ahead with helping. The person needs to be vetted, are they a 501C3, where is she getting the items being passed out, where are they storing the food? Lisa had a meeting where she heard that the need in Brockton for food is actually decreasing right now. It is something to look into further because it will be at times when other pantries are closed.
Paul has also purchased Winter wear packs for the public. They have the library logo on the outside bag and contain a scarve, hat and gloves.

6. **Strategic Plan**: Well written, a big thank you to Paul and to Lisa for compiling the info from the surveys. One note is that Paul will change wording to All branches for the part where it speaks of West branch renovations. Trustees are encouraged to email or see Paul about any questions they have. This plan will be voted on next meeting.

7. **Director's Review**: See Chairperson's Report

8. **Old Business:** Trustee Room Chairs – will look into the Furniture Trust for options. Other vendors did not produce any viable options.
MLK breakfast will be Saturday January 17, 2026 at the Envision Hotel in Mansfield for those who wish to attend.

9. **New Business:** Brockton Symphony is having a Gala at the Main Library January 31. Tickets are $100 and can be purchased on the Symphony website.
Paul will be asking Public Properties to build swinging security gates for the Reference Desk.

10. **Executive session (as needed)**

11. **Adjournment** Meeting Adjourned at 7:19 pm

Motion by Phyllis Ellis; second by Jocelyn Meek; voted unanimous