



*City of Brockton
Parks and Recreation Department
2026 Park and Gazebo Permit
City Hall Plaza*

APPLICATIONS MUST BE RECEIVED SEVEN (7) DAYS PRIOR TO EVENT.

The Brockton Parks and Recreation Department, have reviewed the application of:

*Name/Organization

*Address

*Contact Numbers

The individual/organization noted above, has requested the use of the following venue

_____, located in Brockton, Mass., for the purpose
(List venue site here)

of _____ # of People Expected: _____
(Event description here)

This permit shall be valid for _____, _____ from _____ AM/PM to _____ AM/PM

For use of CITY HALL PLAZA, a letter of sponsorship is REQUIRED from the Mayor or a present City Councilor.

FOR THE SOUND SYSTEM RENTAL AT CITY HALL PLAZA, arrangements, an approved Park Permit and fees must be paid to the Building Department, located on the 3rd Floor – City Hall. (508) 580-7150.

BOUNCY HOUSES, GENERATORS, PONIES, CHARCOAL GRILLS and ALCOHOL & DRUG USE IS **PROHIBITED** AT ANY CITY PARK.

A \$25.00 NONREFUNDABLE APPLICATION FEE (MONEY ORDER made payable to the City of Brockton OR EXACT CASH) is required for all applicants

Please observe the time issued on this permit, do not overstay your welcome. Park your vehicles in designated area only. Violators will be towed at owner's expense.

APPLICANT:

DATE:

ALL PORT-A-POTTIES MUST BE PICKED UP 48 HOURS AFTER END OF EVENT.

Rental Company's Name:

No Amplified Sound in any park without the approval of the Superintendent. Brockton Police Department will take notice.

Superintendent's approval _____ Time allowed: _____

Applicants **who are selling or giving away food** must contact the Brockton Board of Health prior to the event in order to secure a food permit. For more details regarding permit regulations regarding food and beverages, please call the Board of Health at 508 580-7175.

Use of Grills:

ABSOLUTELY NO GRILLING at City Hall Plaza, Bent Playground on Ash Street and James Edgar Park on Dover Street.

Applicants who will be using propane grills must contact Brockton Fire Prevention prior to the event in order to secure preliminary approval. For more details regarding propane regulations, please call Fire Prevention at (508) 583-2933.

Requesting use of a gas grill? _____ Approved _____

Electricity: (At limited facilities).

Is Electricity needed at your event? (additional \$25.00 fee) _____ Purpose? _____

Refuse Deposit: (Over 50 people - \$150 Refundable deposit)

Keep premises/site clean. It is the responsibility of the applicant to clean-up the park at the conclusion of his/her event.

I, the undersigned have read the rules set forth by the Parks Commission and agree to the terms listed above. If I fail to comply with these orders, I will no longer be eligible to request a permit from the Parks Commission in the future.

Signature of Applicant Date

Fees Collected: \$25.00 Application Fee _____
 \$25.00 Electricity Fee _____
 \$150.00 Refuse Fee _____