

**BOARD OF LIBRARY TRUSTEES
MEETING MINUTES**

1. Call to Order; Establishment of Quorum:

DATE: November 14, 2025

TIME: 6:33 p.m.

PLACE: Zoom

ZOOM: Jorge Vega, Chairperson; Jocelyn Meek, Vice Chair; Phyllis Ellis; Margaret Mone; Matthieu Delisme; Lisa O'Donnell & Paul Engle,
Library Director

ABSENT: Joseph Policape; Elaine Gatewood & Aminah Pilgrim

VISITORS: none

RECORDING: Sandra Reed

2. Hearing of Visitors: none

3. Acceptance of Minutes: Approval of minutes from October 14, 2025

Approval of minutes by Phyllis Ellis,
second by Jorge Vega; voted unanimous

4. Director's Report:

New Community Meals Initiative- would like to discuss use of State Aid, Carnegie Money & AMC money for this initiative. Request will also be made to the Foundation to match funds – see below

5. Discussion and Vote on food insecurities proposal:

AMC has requested use of our parking lot and Lingos Auditorium Nov 25 and one date in December. Both dates they will donate money to the library which Paul would like to go to the food insecurity program.

Paul would like to use the \$10,000 unrestricted gift we received from the Carnegie Foundation, \$10,000 from State Aid and hopefully a \$10,000 fund match from the Foundation to start up this initiative, including Community Dinners, here at the library. We have current initiatives and proposals we would like to expand on. – Seed Library, Community garden, Food resource webpage and food bank donation collections are examples.

Paul has started talks with Teen Challenge who will help us with Community meals. Teen challenge would have their own staff cook/prepare meals-our staff would not have anything to do with the food aspect. These meals would be grab and go. We would cap at 200 to begin with. Time frame to start would be Thanksgiving week. Teen challenge has catering experience and are Serve-safe certified so there should be no BOH issues. Paul will call to double check.

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Motion to accept Paul's proposal as presented
by Jocelyn Meek, second by Phyllis Ellis; voted
unanimous.

*Aminah emailed in a yes vote based on proposal
sent in packet.*

6. Old Business: none

7. New Business: none

8. Executive session (as needed)

9. Adjournment

Meeting Adjourned at 6:54 pm

Motion by Phyllis Ellis; second by
Margaret Mone; voted unanimous