



**Minutes of the Brockton Women’s Commission
Meeting by Zoom
May 15, 2024**

Attendance	<p>Janice Johnson Plummer, Chair-Present Karlene Derozier-Brizard, Vice-Chair-Present Martha Testa, Secretary-Present Oluwatoyin Adewumi, Commissioner-Present Sonja Dixon, Commissioner-Absent Beverly Post, Commissioner-Present Rita Spinola, Commissioner- Present Ruth Moore, Commissioner-Present Lori Pinkham, Guest-Present Judith Nelson, Guest-Present Closicite-Jelin Nelson, Guest-Present</p>
Call to Order	5:22
Ice Breaker	Two Truths and a Lie
Meeting Minutes	Motion made, seconded, passed to accept March 2024 Minutes.
Old Business	<ol style="list-style-type: none"> 1. Bylaws reviewed, updated, and edited. Martha will make changes and email Commissioners for review and feedback. 2. Scholarships—Janice reported that scholarships cannot be awarded with Women’s Commission funds. 3. Mayor attendance at Women’s Commission meetings—Janice reported that the Mayor would not be attending meetings.
New Business	<p>1. Contact information on business cards--Beverly discussed problems she encountered when she called the Women’s Commission number that is listed on Commissioner business cards. The call went to the central phone number for the City—press #5 for Mayor’s Office--but the person who answered the phone did not know how to connect the caller (Beverly) to the Women’s Commission. Problems with email were also discussed because Beverly shared her business card with someone at the United Way Women’s Breakfast. When the woman sent an email to womenscommission@cobma.us Beverly did not receive it. (Janice, Karlene, and Martha did receive the email.) Commissioners are not able to network at events that are designed for networking because the contact information on the business cards is not functional. This is a known problem that others have solved by using a “work around” and handwriting their personal contact information on the back of the business card. Janice will follow up with Sydne to resolve email concerns and also</p>

	<p>concerns about educating staff who answer the phone at City Hall so that they know about the Women’s Commission and how to contact us.</p> <p>2. Events—There will be no event in June due to time constraints. It was recommended that a yearly calendar of events be developed.</p> <p>3. Budget—Annual budget = \$3400. No need for a Treasurer. The City keeps track of expenditures and will give Commissioners an updated balance each month, which will be reported at monthly meetings. If expenditures exceed \$3400 then we can approach the city for additional money for a worthy cause.</p> <p>4. Activities—Janice reported on event at Home Depot where dental supplies were distributed. It was also discussed that Women’s Commission T-shirts be printed and that an event be held at a Women’s Shelter. Also, it was suggested that the Commission consider a speaker who could provide professional development about facilitating meetings. Speakers may need to be paid. Ruth suggested a mentoring event and provided Janice with contact information of an individual who can begin a mentoring process with the Women’s Commission. The process to become a member of the Women’s Commission was also discussed.</p>
Adjourned	7:02
Next Meetings	○ 6/12/24 @ 5:30 (In Person)

Note meeting date change: Regularly scheduled meeting would be June 19th, which is a holiday, so the meeting date was changed to June 12th.

Also, note: Meeting time was changed to 5:30 to allow Commissioners travel time from work.

Respectfully submitted,
Martha Testa
Secretary