City of Brockton

Journal Entry Form

Date: ____________ **Fiscal Year and Period:** ____________

Requesting Department: ______________________ **Effective Date:** ____________

Staff requesting the journal entry, name & extension #: ______________________

Org	Object	Proj Code	Short Description	Dr	Cr
			Balance Check (Debits MUST equal Credits)	-	-

General Journal Entry Detailed Explanation:

For Auditing Department Use Only

Audit Staff Person Processing General Journal Entry Request please spell: A. Hatsiopoulos, J. Gonzalez

Date Processed: **Approval Signature:**

Munis JE # assigned: ***Munis Year and Period Posted to:***