

Brockton Parking Authority

Minutes – Regular Meeting

December 27, 2023 – 6:30 pm

1). Call to Order – The Brockton Parking Authority held its meeting on December 27, 2023. Meeting called to order at 6:31 p.m. by Bernie Hassan.

2). Roll Call – Commissioners in attendance were Manny Centeio Bernie Hassan, Dennis Eaniri and Ilias Potsis. Also, in attendance was Executive Director, Eric Akesson and Secretary to the board, Paula Tsitsopoulos.

3). Reading and Acceptance of Minutes – Motion to approve 11/29/23 minutes by Ilias Potsis, seconded by Bernie Hassan. Motion approved unanimously.

4). Guests –

A) Kevin Condon – Pay by Car – Kevin Condon opened up the conversation by stating that Pay by Car is a start up company who charges users using their EZ Pass. The EZ Pass would be registered with them and the garage. As the customer came into the garage, the system will recognize the EZ Pass and let the parker in. Would work the same way upon exit. Member Ilias Potsis asked as to what other garages have this system. Mr. Condon stated that this is in the trial stage and none have been activated yet. Right now, they have a contract with some gas stations. Manny Centeio asked if they had the ability to integrate with our current vendors as well as the new vendor. They were not sure and would get back to us. Manny followed up with what vendors have you integrated with already? Mr. Condon stated Amano and WPS/ITS. The board also asked if we would need to put this out to an RFP. Mr. Condon stated that because there this will not be over \$50,000 that it is not necessary per the meeting he had with the Mayor, Mike Morris and the law department. A few other questions were asked about what if something goes wrong, what if payment doesn't go through, who would be responsible for the transaction fees, what happens if the internet fails, is there a back up for that? Mr. Condon will get these answers for the board and send them via email to Executive Director Akesson. Bernie Hassan asked who participates in the program. Mr. Condon stated that a sample of parkers who would be selected. Ilias Potsis asked what the cost would be in the long term. Mr. Condon stated that there would be a subscription fee after the trial. The amount has not be set yet but would be about \$100 - \$200 per month. Dennis Eaniri made a motion to postpone to the next meeting, seconded by Bernie Hassan, all in favor.

B) Tony Rodrigues – 400 Warren Ave – Tony Rodrigues has purchased 400 Warren Ave. he would like to make this a 12 unit apartment building. In order to do this he would need to lease 10 parking spaces in the Warren Ave lot. He will have 9 on site. Ilias Potsis made a motion to approve a letter of intent with Rodrigues Holding for 10 parking spaces in Warren Ave lot as long as all the requirements are met for up to 1 year. Seconded by Bernie Hassan. All in favor.

5). Financial Reports.

- A) Revenue Report 11/30/23 – brief report
- B) Account Balances as of 12/1/23 – brief report
- C) Reserve Account – 12/1/23 – brief report

A motion was made by Ilias Potsis and seconded by Dennis Eaniri to accept the financial reports as submitted. Motion approved unanimously.

6). Meter and Vandalism Reports.

A.) Meter Maintenance Report – brief report noting that we will need to order more meters. We will get a quote for the same.

7). Correspondence and Informational Items. – Executive Director Eric Akesson stated that a tree came down during the storm in Lot A6. There was no damage to anything and our crew has removed the same. Parts of tree also came down in Lot G. There was damage to a vehicle and the owner will go through insurance. Lastly, we heard that there is a potential applicant for the vacant position on the board.

8). Old Business.

- A) Desman – Director Akesson stated that we received a few questions from the vendor. Once answered, we will sign
- B) Concrete Work – Director Akesson stated that the contract has been signed and it is in the contract routing process.
- C) Space Inventory - Executive Director Akesson stated that we no longer have control of Lots D and E. We have moved everyone to Lot C and G.
- D) Ann’s Palace - Executive Director Akesson stated that they never completed the paperwork for the lease and have not paid. Letter of intent has been rescinded. Ticketing in the lot is now active again.

9). New Business.

- A) Sprinkler Leak – Executive Director Akesson stated that the fire suppression system in the BC Garage had a leak in one of the zones. Yankee Sprinkler will repair the same.
- B) Collection Audit – Executive Director Eric Akesson stated that he completed an audit of monthly payments. He has reconciled the same.

10). Next Meeting. – January 24, 2023

11). Adjournment – With no further business a motion was made by Ilias Potsis and seconded by Dennis Eaniri to adjourn. Motion was approved unanimously, meeting adjourned at 8:03 p.m.