



# City of Brockton

## Information Technology Board

ROBERT F. SULLIVAN  
MAYOR

EDWARD MEDEIROS JR.  
CHAIRMAN

*Members; Emmanuel Evora, Neal Fama, Christopher Hill,  
John P. O'Donnell, Aldo Petronio, Judy Sullivan, Jean Bradley Derenoncourt*

## INFORMATION TECHNOLOGY BOARD MEETING

### Minutes March 26, 2024

*Present:* Edward Medeiros Jr., John O'Donnell, Emmanuel Evora, Robin Carbonara on behalf of Aldo Petronio, Christopher Hill, Judy Sullivan

*Excused:* Jean Bradley Derenoncourt, Neal Fama

*Call to Order:* 1:03 p.m.

Minutes from September 14, 2023 – approved

*Old business:*

- a. The School Department is making good progress converting cameras. The city side is swamped with camera work as well.
- b. Hiring is currently on hold with so many unanswered budget questions.
- c. The Multi-Factor Authentication project is ongoing. Most of the offices in City Hall are complete. Police and Fire will be done last. Christopher Hill requested the Police Department be done before their federal electronic audit on July 17<sup>th</sup>. To which the Chairman assured it would not be a problem.
- d. Currently have someone working on configuring the access points and a few have been installed. As of right now only City Hall, the Main Library, and the Information Technology Center will be upgraded. For the installation, the Building Department is relied on heavily and they are currently busy with other projects.

*“City of Champions”*

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- e. Comcast is done with their work at the high school. Very close to switching over. Primary location for I.T. is at the high school. Therefore, that is why that location is the main focus. The switch over will be planned for down hours on either a Friday evening or a Saturday.

*New business:*

- a. Currently there is construction going on at City Hall. Offices are being moved to the annex next door. Some offices have already been moved to satellite locations. The furniture is being delivered April 1<sup>st</sup>. Then the furniture will be assembled & wired April 1<sup>st</sup> -7<sup>th</sup>. Their goal is to move over the holiday weekend and be open for business on April 16<sup>th</sup>. The Mayor's office is in charge of the move. At this time the 3<sup>rd</sup> floor is moving first and it is unknown who will move next. The lease for the annex is for 3 years with the option to extend up to 15 years.

*Adjourned:* 1:21 p.m.

*Next Meeting:* Thursday, April 11, 2024 @ 1:00 p.m.

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