



# City of Brockton

## Law Department

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### **PROCESS TO FILE A CLAIM FOR VEHICLE DAMAGE FROM POTHOLE OR PROPERTY DAMAGE**

- Claims can be sent via email, City of Brockton's website at <https://brockton.ma.us/city-departments/traffic-commission/damage-claim-form/> or U.S. Mail within thirty (30) days pursuant to M.G.L. c.84, §18.

Email: ([mayor@cobma.us](mailto:mayor@cobma.us))

Mailing Address: Robert F. Sullivan, Mayor  
City Hall, 45 School Street  
Brockton, MA 02301

- All auto damage claim forms must include:
  - Year, make and model of vehicle
  - Location of pothole (provide house number/business number/closest pole number)
  - Details of damage
  - Estimate of damage or copy of paid bill receipt
  - Pictures of damages
- All property damage claim forms must include:
  - Location of property
  - Type of damage
  - Details of damage
  - Estimate of damage or copy of paid bill receipt
  - Pictures of damages

**Please note that you should mitigate the damage(s) (fix the damage) to your vehicle and/or property as the City investigates its liability and follow up with the Law Department.**