



## Meeting Minutes January 17, 2024

### In Attendance:

Janice Johnson Plummer, Chair- Present  
Karlene Derozier-Brizard, Vice-Chair -Present  
Martha Testa, Secretary- Absent  
Oluwatoyin Adewumi, Commissioner-Present  
Sonja Dixon, Commissioner-Present  
Beverly Post, Commissioner-Present  
Rita Spinola, Commissioner-Present  
Ruth Moore, Commissioner-Present

### Guests Attendees

Fabiola Catulle  
Jateja Spriggs

- 5:05 Call to order  
Reminder Rita Spinola responsible for minutes
- Reviewed notes and meeting dates
  - 2/21/24
  - 3/20/24
  - 4/17/24
  - 5/15/24/
  - 6/19/24

Motion made and 2<sup>nd</sup> to accept November's mtg. minutes.

### Old Business

- Discussion on March 2, 2024, event. Janice secured the library (Lingo's auditorium space). Topics to be discussed Housing and Employment Coaching. It was decided that Self-Care wouldn't be included as a panel topic at this event. Commissioners agreed to revisit offering that topic at another event. Possibly the "mother daughters" event. Lenora Martin will lead the discussion on Coaching and Cynthia Pendergast will lead the discussion on Housing. Janice may have other people to assist with the discussion on Housing. She will keep commissioners informed. Toyin asked about tangible takeaways from housing presentation- It was decided that the takeaway would be to **"simplify the search for housing and the housing application process."** Copies of the **CHAMPS** application will be available.

Beverly suggested offering a ZOOM meeting at different time for the presenters to discuss housing in more detail and allow more time for participants to get complex questions answered.

**Group discussed and agreed upon details.**

- ✓ Rita would prepare the flyer.
- ✓ Janice's would be listed on flyer as the contact person.
- ✓ Gifts and raffles will be given to participants (Janice suggested) Mani-pedi, Cosmetic bags, gifts cards, journals. Flowers for the presenters.
- ✓ Suggested that we use budget money to have flyers translated into different languages) Janice will f/u.
- ✓ Janice will have flyers copied for distribution.
- ✓ We will communicate through email regarding details about the event.
- ✓ Reminder Ruth will be given hard copies of all documents.

**Agenda**

**MARCH 2, 2024**

**9:00am-10:00am- set up- all Commissioners expected to assist.**

**10am-10:15am- refreshments and networking.**

**10:15-10:30- Call to order. Introduce panelists and discussion topics.**

**10:30-11:00 – Lenora Martin leads Coaching discussion.**

**11:00-11:30- Cynthia Pendergast leads housing discussion.**

**11:30-12:00- Q&A, evaluations, and raffles/giveaways.**

**12:00-12:30- cleanup- all Commissioners expected to clean-up.**

- Karlene emphasized the importance of all Commissioners volunteering for tasks to minimize burnout.

**New Business**

- The Commission currently has \$3,400.00 in Budget.
- Last (2023) year we spent \$1,700.00 which was considered underspending therefore, the budget did not increase in 2024.
- All agreed the current amount of money allotted the Commissioner per year isn't sufficient enough to meet our goals for the women and girls of Brockton.
- Beverly asked if we spend over our budget before the end of this fiscal year, would more money be available to us.
- The Chair and Co-chair were unaware whether more money would be given, if allotted money was used before the end of the fiscal year.
- Karlene will get the answer to this question from Sidney Marrow, Assistant to the Mayor of Brockton.

**A reminder that all items for events will be purchased in advance by commissioners and we will be reimbursed. Save receipts!**

- Beverly suggested that we coordinate a plan of action to mobilize and network with community leaders and groups (“a connecting of borders”) expanding our reach and ability to offer women/ and girls more resources.
- All agreed that this was a valuable idea and aligned with our mission.
- Beverly has agreed to lead this effort.
- Plymouth County Commission hosts a strategic session on January 27, 2024, In Plymouth MA. If you want to attend speak with Janice.

Misc:

- Jateya Spriggs, guest attendee commented favorably on the Marc 3<sup>rd</sup> event will help set-up) and expressed a desire to join the Commission.
- Fabiola Catulle- Expressed her excitement about learning more about the Commission however, unable to participate in the 3/2 event because she would be out-of-town.
- Both were thanked for attending and invited to attend again.

Next meeting

- February 21, 2024, 5:00pm- 6:30pm via zoom

**Meeting adjourned 6:31 pm**