

	MIN	STEP II	STEP III	STEP IV	STEP V	STEP VI	STEP VII
ADMINISTRATIVE ASSISTANT - GRADE 1							
	01	02	03	04	05	06	07
SALARY	39,104	41,070	43,036	45,003	46,968	48,935	52,234
BI-WEEKLY	1,504.00	1,579.62	1,655.23	1,730.88	1,806.46	1,882.12	2,009.00
HOURLY	21.4857	22.5660	23.6461	24.7269	25.8066	26.8874	28.7000
O.T.	32.2286	33.8490	35.4692	37.0904	38.7099	40.3311	43.0500
SALARY	39,104	41,070	43,036	45,001	46,968	48,935	52,234
WEEKLY	752.00	789.81	827.62	865.40	903.23	941.06	1,004.50
HOURLY	21.4857	22.5660	23.6463	24.7257	25.8066	26.8874	28.7000
O.T.	32.2286	33.8490	35.4695	37.0886	38.7099	40.3311	43.0500
ADMINISTRATIVE ASSISTANT - GRADE LEVEL II							
	01	02	03	04	05	06	07
SALARY	46,331	48,513	50,696	52,877	55,060	57,242	59,425
BI-WEEKLY	1,781.96	1,865.88	1,949.85	2,033.73	2,117.69	2,201.62	2,285.58
HOURLY	25.4566	26.6554	27.8550	29.0533	30.2527	31.4517	32.6511
O.T.	38.1849	39.9831	41.7825	43.5800	45.3791	47.1776	48.9767
SALARY	46,331	48,513	50,696	52,877	55,060	57,242	59,425
WEEKLY	890.98	932.94	974.92	1,016.87	1,058.85	1,100.81	1,142.79
HOURLY	25.4566	26.6554	27.8549	29.0534	30.2529	31.4517	32.6511
O.T.	38.1849	39.9831	41.7824	43.5801	45.3794	47.1776	48.9767
ADMINISTRATIVE ASSISTANT- GRADE LEVEL III							
	01	02	03	04	05	06	07
SALARY	55,524	57,922	60,321	62,719	65,118	67,517	69,915
BI-WEEKLY	2,135.53	2,227.76	2,320.03	2,412.26	2,504.53	2,596.80	2,689.03
HOURLY	30.5076	31.8251	33.1433	34.4609	35.7790	37.0971	38.4147
O.T.	45.7614	47.7377	49.7150	51.6914	53.6685	55.6457	57.6221
SALARY	55,523	57,922	60,320	62,719	65,118	67,517	69,915
WEEKLY	1,067.76	1,113.88	1,160.01	1,206.13	1,252.27	1,298.40	1,344.52
HOURLY	30.5074	31.8251	33.1431	34.4609	35.7791	37.0971	38.4149
O.T.	45.7611	47.7377	49.7147	51.6914	53.6687	55.6457	57.6224

	MIN	STEP II	STEP III	STEP IV	STEP V	STEP VI	STEP VII
ADMINISTRATIVE ASSISTANT - GRADE 1							
	01	02	03	04	05	06	07
SALARY	39,691	41,686	43,682	45,676	47,673	49,669	53,018
BI-WEEKLY	1,526.58	1,603.31	1,680.08	1,756.77	1,833.58	1,910.35	2,039.15
HOURLY	21.8083	22.9044	24.0011	25.0967	26.1940	27.2907	29.1307
O.T.	32.7125	34.3566	36.0017	37.6451	39.2910	40.9361	43.6961
SALARY	39,691	41,686	43,682	45,676	47,673	53,309	53,018
WEEKLY	763.29	801.65	840.04	878.38	916.79	1,025.17	1,019.58
HOURLY	21.8083	22.9043	24.0011	25.0966	26.1940	29.2906	29.1309
O.T.	32.7125	34.3565	36.0017	37.6449	39.2910	43.9359	43.6964
ADMINISTRATIVE ASSISTANT - GRADE LEVEL II							
	01	02	03	04	05	06	07
SALARY	47,026	49,241	51,456	53,670	55,886	58,101	60,316
BI-WEEKLY	1,808.69	1,893.88	1,979.08	2,064.23	2,149.46	2,234.65	2,319.85
HOURLY	25.8384	27.0554	28.2726	29.4890	30.7066	31.9236	33.1407
O.T.	38.7576	40.5831	42.4089	44.2335	46.0599	47.8854	49.7111
SALARY	47,026	49,241	51,456	53,670	55,886	58,101	60,316
WEEKLY	904.35	946.94	989.54	1,032.12	1,074.73	1,117.33	1,159.92
HOURLY	25.8384	27.0554	28.2726	29.4891	30.7066	31.9237	33.1406
O.T.	38.7577	40.5831	42.4089	44.2337	46.0599	47.8856	49.7109
ADMINISTRATIVE ASSISTANT- GRADE LEVEL III							
	01	02	03	04	05	06	07
SALARY	56,357	58,791	61,226	63,903	66,784	69,666	72,547
BI-WEEKLY	2,167.58	2,261.19	2,354.85	2,457.81	2,568.62	2,679.46	2,790.27
HOURLY	30.9654	32.3027	33.6407	35.1116	36.6946	38.2780	39.8610
O.T.	46.4481	48.4541	50.4611	52.6674	55.0419	57.4170	59.7915
SALARY	56,357	58,791	61,226	63,903	66,784	69,666	72,547
WEEKLY	1,083.79	1,130.60	1,177.42	1,228.90	1,284.31	1,339.73	1,395.13
HOURLY	30.9654	32.3027	33.6407	35.1115	36.6945	38.2780	39.8610
O.T.	46.4481	48.4541	50.4610	52.6673	55.0418	57.4170	59.7915

	MIN	STEP II	STEP III	STEP IV	STEP V	STEP VI	STEP VII
ADMINISTRATIVE ASSISTANT - GRADE 1							
	01	02	03	04	05	06	07
SALARY	40,286	42,311	44,337	46,361	48,388	50,414	53,813
BI-WEEKLY	1,549.46	1,627.35	1,705.27	1,783.12	1,861.08	1,939.00	2,069.73
HOURLY	22.1351	23.2479	24.3610	25.4731	26.5869	27.7000	29.5676
O.T.	33.2027	34.8719	36.5415	38.2097	39.8804	41.5500	44.3514
SALARY	40,286	42,311	44,337	46,361	48,388	50,414	53,813
WEEKLY	774.73	813.67	852.63	891.56	930.54	969.50	1,034.87
HOURLY	22.1351	23.2477	24.3609	25.4731	26.5869	27.7000	29.5677
O.T.	33.2027	34.8716	36.5414	38.2097	39.8804	41.5500	44.3516
ADMINISTRATIVE ASSISTANT - GRADE LEVEL II							
	01	02	03	04	05	06	07
SALARY	47,731	49,980	52,228	54,475	56,724	58,973	61,221
BI-WEEKLY	1,835.81	1,922.31	2,008.77	2,095.19	2,181.69	2,268.19	2,354.65
HOURLY	26.2259	27.4616	28.6967	29.9313	31.1670	32.4027	33.6379
O.T.	39.3389	41.1924	43.0451	44.8970	46.7505	48.6041	50.4569
SALARY	47,731	49,980	52,228	54,475	56,724	58,973	61,221
WEEKLY	917.90	961.15	1,004.38	1,047.60	1,090.85	1,134.10	1,177.33
HOURLY	26.2257	27.4614	28.6966	29.9314	31.1671	32.4029	33.6380
O.T.	39.3386	41.1921	43.0449	44.8971	46.7507	48.6044	50.4570
ADMINISTRATIVE ASSISTANT- GRADE LEVEL III							
	01	02	03	04	05	06	07
SALARY	57,202	59,672	62,144	65,101	68,465	71,830	75,194
BI-WEEKLY	2,200.08	2,295.08	2,390.15	2,503.88	2,633.27	2,762.69	2,892.08
HOURLY	31.4297	32.7869	34.1450	35.7697	37.6181	39.4670	41.3154
O.T.	47.1446	49.1804	51.2175	53.6546	56.4272	59.2005	61.9731
SALARY	57,202	59,672	62,144	65,101	68,465	71,830	75,194
WEEKLY	1,100.04	1,147.55	1,195.08	1,251.94	1,316.63	1,381.35	1,446.04
HOURLY	31.4297	32.7869	34.1451	35.7697	37.6180	39.4671	41.3154
O.T.	47.1446	49.1804	51.2177	53.6546	56.4270	59.2007	61.9731