

COMBINED MEETING OF THE COA BOARD OF DIRECTORS AND FRIENDS OF THE  
COA BOARD. Minutes November 6, 2023

Some appointments to the COA Board have not been confirmed by the City Council yet but should be this month

Present: H. Soones, R. Graham, C. DeLorey, J. Fuller-Jones, D. Andrews. C. Reichenberg, M. James, F. Zephyr, P. Beckner, M. Young, F. Zakszewski, V. Green, M. Howard, D. Langer, S. Larke, L. Reddin, H. Beasley, G. Koelsch

Excused: L. Green, D. Clague, I. Clague, L. Dykes, K. Landers, H. O'Connor

Minutes of 10/2/23 approved

Treasurer's Report: Howard Fund - \$17,183,14

Director's Report: Janice attended the MA Council on Aging yearly workshop, Harvest luncheon was a great time, a new full time position has been approved for activities and H.R. should be posting Wed, the law department is looking over the new COA transportation services draft, van drivers are needed, needs assessment from U MA will be forward to all Board members when received today please review and make comments by Nov 18th and forward to Janice for presentation to City Council on Nov 20<sup>th</sup>, relationship with BRS tours is ending and a new tour company will be found, re-branding for COA is needed and Janice is applying for a grant to hire someone to design it

Building Committee: everything is moving along with no major issues

Michelle's Report: more volunteers are needed

Christina's Report: Veterans breakfast will be 11/15, senior property tax exemptions presentation will be 11/16 at 1pm, COA closed 11/10 for Veterans' Day

Freight Farm participation is increasing and food is fresh and good

By-laws discussion postponed until Board membership is secure

The Country Store will be open 11/21

Next meeting: December 4, 2023