

**BOARD OF LIBRARY TRUSTEES
MEETING MINUTES**

DATE: September 5, 2023

TIME: 6:34 p.m.

PLACE: Lingos Trustee Room & Zoom

PRESENT: Jocelyn Meek, Chairperson; Matthieu Delisme; Margaret Mone & Paul Engle, Library Director
Zoom- Lisa O'Donnell, Vice Chair & Jorge Vega

ABSENT: Aminah Pilgrim; Joseph Policape & Phyllis Ellis
VISITORS: Susan Lordi & Jessica Picanzo

RECORDING: Sandra Reed

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATIONS/ACTIONS	FOLLOW-UP
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1. Hearing of Visitors - none

2. Acceptance of Minutes	Approval of minutes from May 9, 2023 & July 11, 2023 as submitted.	Approval of both minutes by Lisa O'Donnell, second by Margaret Mone; voted unanimous	
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3. Chairman's Report

<p>Received a letter from former Director Ernest Webby who wishes to donate the casket flag of former employee Richard Sharkey. Richard was the husband of Barbara Sharkey who was also a long-time employee of the library.</p>	<p>Motion to accept gift by Margaret Mone, second by Matthieu Delisme; voted unanimous</p>	<p>Follow up: how to honor gift will be discussed</p>	
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4. Director's Report

Roof Update: Waiting to hear on start date. Paul was supposed to have a meeting with company on Friday to finalize but rep couldn't make it.

Have not heard anything about the White Ave side walk. This is the third year bringing it to Ward Councilors attention

Intrusion system at Main has been updated-moved to a new company, Lan-Tel. We will also be switching to them for the branches so every building is the same

Review of the Clemente program to refresh Trustees on what they do

Discussion of the DEI book group- City wide led by Ameer Phillips, M. Ed., Diversity Equity & Inclusion Manager for the City of Brockton-Jorge knows the author of the DEI book titled Identity-Conscious Educator which is used by many schools to learn how to create a more inclusive school

TOPIC/AGENDA FINDINGS/DISCUSSION RECOMMENDATIONS/ACTIONS FOLLOW-UP

5. 24 HR Power Proposal

Susan Lordi founded 24 Hour Power Recovery Graffiti in 2018 – Vivid Art was a new way to recover and for addicts seeking recovery. Murals tell a positive story. Supports at-risk-youth to have a space to think and grow. They want to create a Knowledge is Power mural. They would have 3 kids on the panel with Jessica to create the artwork. It would be 5- 4X8 panels made of pressure treated wood that would be free standing. They were thinking of having it behind the parking lot on White Ave. near the picnic bench. It could be staked into the ground if necessary, secure with posts just like a fence.

The time line for it would be discussed and they can be flexible-needing only about a month to have it complete.
Currently looking for funding for it.

There are fire concerns and also concerns about hidden space that the art would create. Trustees discussed maybe doing a smaller project in a different location or sidewalk art instead.

Trustees would like to come up with questions that would be email to Susan to answer and then reconvene to discuss.

6. Staff Transition

Samantha Westgate has left to be Head of Children’s Services in Randolph
Head of Technical Services position has been filled by Kurt Falter starting September 11, 2023
Reference Librarian position has been filled by Matthew Weidemann starting September 11, 2023
One internal candidate has applied for the Head Circulation Services position. Kevin will be conducting that interview next week

Jocelyn would like to look at all open positions next month
Sandy will email an updated organizational chart to Trustees

7. Focus Group for Digital Equity

Company had a forum at the library and they also had a survey available for people who couldn’t attend.

Paul will share the data once he receives it from company

8. Fundraising event for winter/spring season discussion

Discussed that it was too late for a fall fundraiser

Table for next meeting to discuss having a spring fundraiser

9. Old Business

Question was asked how the popup shop event went this year. Paul attended and it was a huge success again!
Lisa who had volunteered to organize clothes said that Mira (Nunes), again this year, did a wonderful job

<u>TOPIC/AGENDA</u>	<u>FINDINGS/DISCUSSION</u>	<u>RECOMMENDATIONS/ACTIONS</u>	<u>FOLLOW-UP</u>
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10. New Business

Pasteur Matthieu would like to expand the resources we have available for immigrants

The board would like to invite Malice Veiga, ESL Coordinator to the next meeting to discuss what she is already doing and who she is working with- to get a better idea on where we need to expand

11. Executive session (as needed)

12. Adjournment

Meeting Adjourned at 7:36 pm

Motion by Margaret Mone, second by Matthieu Delisme; voted unanimous.