



# City of Brockton

## Information Technology Board

ROBERT F. SULLIVAN  
MAYOR

EDWARD MEDEIROS JR.  
CHAIRMAN

*Members; Brian Creedon, Emmanuel Evora, Neal Fama, Christopher Hill,  
John P. O'Donnell, Aldo Petronio, Mark D'Agostino, Judy Sullivan*

## INFORMATION TECHNOLOGY BOARD MEETING

### Minutes July 13, 2023

*Present:* Edward Medeiros Jr., John O'Donnell, Robin Carbonara on behalf of Aldo Petronio, Neal Fama, Christopher Hill, Judy Sullivan

*Excused:* Mark D'Agostino, Emmanuel Evora

*Call to Order:* 1:04 p.m.

Minutes from June 8, 2023 – approved

*Old business:*

- a. The camera system updates are ongoing. Tomorrow they will be going out to work on the camera system. The Chairman mentioned they have received almost all of the parts at this time.
- b. Someone was hired for the camera installation position. The hire comes with a lot of experience and licenses. He will be transferring over from the Building Department.

Another job has been posted on the website. There has been a delay in the interviews for a couple of applicants.

- c. The devices that were tested yesterday are working. If these devices work out, they will save the City thousands of dollars on other products. These devices are only for employees without city cell phones. The Chairman is hopeful they will start rolling out the devices in a week. The plan is to do one department at a time and the I.T. staff will assist with the setup. A serial number will be assigned to each employee. When working from home the device will be needed to gain access through the portal. It was noted, this is for the city side only and excludes the

*“City of Champions”*

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School Department at this time. The Chairman intends on sending out an email with more information soon.

- d. It was recommended at the budget meeting to cut the vacancies but it failed the vote. The overall increase for the department was 2.5%.
- e. The survey for City Hall and the library has been received. As anticipated, there are a lot of dead spots at City Hall. As a result, the Chairman is unsure if they will be able to get to them all. The library did not have as many dead spots. Therefore, that project will be done quickly.

### New business:

- a. The Mobile Device Management project is a new venture for the department. The software will stop people from installing applications. In addition, if the device becomes lost it can be erased and located. Companies like Google, Apple, and Dell have ways to do this already but they will only find their own products. We also supply products by Lenovo, Samsung, etc. and this software will be able to control all of these devices. So far, 3 quotes have been received and ManageEngine was the best. The Chairman said he will be working with the Mayor's office to decide which applications will be blocked. Cell phones and laptops that are already in use will not have the third-party software installed. Moving forward they will be installing it on new cell phones & laptops. Consequently, this has slowed down the cell phone rollout because in order to install the software the phone has to be erased. It's a safeguard for the city. Unfortunately, there is not enough hardware to change everything out at once. The software also helps to keep our insurance costs down.

Announcements: The Chairman said he would bring up the idea of quarterly meetings next week at his meeting with the Mayor.

*Adjourned:* 1:43 p.m.

*Next Meeting:* Thursday, August 10, 2023 @ 1:00 p.m.

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