

Brockton Parking Authority

Minutes – Regular Meeting

December 21, 2022 – 6:30 pm

1). Call to Order – The Brockton Parking Authority held its meeting on December 21, 2022. Meeting called to order at 6:32 p.m. by Bernie Hassan.

2). Roll Call – Commissioners in attendance were Bernie Hassan, Ilias Potsis and Dennis Eaniri. Also, in attendance was Executive Director, Eric Akesson.

3). Reading and Acceptance of Minutes – Motion to approve by Ilias Potsis, seconded by Dennis Eaniri. Motion approved unanimously.

4). Guests – Kelly Celeta from Brockton Neighborhood Health Center came before the board requesting the use of parking lot #B2 for use on Friday mornings. Ms. Celeta runs the mobile substance abuse van for the health center to do outreach with the Brockton homeless population to give medical assistance. The Authority is currently in an agreement with BNHC to use the Montello St. lot for this outreach. Ms. Celeta explained that the Montello lot has been working well and is their busiest spot. She would like the use of this lot since there is a mission at the L St. Church and most of the attendees to the missions are people they would like to serve more easily. She is requesting this use from 8am to 12pm on Fridays.

Commissioner Hassan asked what the current usage is for the lot. Director Akesson explained that there are 85 spots with 111 passes out for these spaces. Ms. Celeta commented that she has been by the lot frequently and sees that most of the spots are not used regularly. She continued that she has spoken to Stadelmann Electric who said they did not have a problem with the lot being used for this. Commissioner Potsis stated that if the lot is not being used, he doesn't have an objection.

Motion was made by Dennis Eaniri to allow the BNHC to use parking lot #B2 for their mobile van and was seconded by Bernie Hassan. Motion passed unanimously.

5). Financial Reports.

- A) Revenue Report 9/30/22 – brief report
- B) Account Balances as of 10/1/22 – brief report
- C) Reserve Account – 10/1/22 – brief report

A motion was made by Ilias Potsis and seconded by Dennis Eaniri to accept the financial reports as submitted. Motion approved unanimously.

6). Meter and Vandalism Reports.

A.) Meter Maintenance Report November – Director Akesson stated that vandalism has reduced over the last couple months and that the vault doors are holding better. Now the vandals are smashing the tops of the meters in the Legion Parkway area but are not able to get into the vaults. Director Akesson stated that IPS will be sending the remaining doors and domes that are needed to repair the remaining damaged meters and these parts are expected by mid-January.

7). Correspondence and Informational Items. –

A) Received a draft from Desman for the RFP for the new garage systems. The document will be reviewed and a meeting will be scheduled with procurement in January.

B) An initial meeting was held with Director of Planning, Rob May and BRA Director Patricia Jackson with Director Akesson to have initial conversations regarding a proposed third downtown parking garage. Mr. May and Dr. Jackson will be invited to the January meeting to discuss.

8). Old Business.

A) Space Inventory – An updated space inventory spreadsheet was distributed to the board. Since the last report, the total was reduced by 8 spaces being used.

B) Adams Garage – Lighting – The wiring in the Adams Garage is in desperate need of repair. Paula reached out to Landerholm Electric to give an initial estimate of the cost to repair. The quote that was received was vague so a second quote was received from Stadelmann Electric which was more comprehensive and significantly less. The quotes are to be reviewed to make sure all necessary repairs are included.

C) Replace Meters on Legion Parkway – Explained under Vandalism report

D) BC Garage Plaque Ceremony- Director Akesson stated that the unveiling ceremony for the Carpenter Garage on November 22nd was a success and was will attended by the Carpenter family, local politicians and several City Hall department heads.

E) RFP for Ticketing – Director Akesson stated that yesterday the award letter was sent to Kelley and Ryan by procurement awarding this contract for the next three years. A rejection letter was also sent to Plymouth County.

F) Staffing Update – There are currently two vacant part time positions and one part-timer is on medical leave awaiting clearance from his physician to return to work.

G) Holiday Parade – The holiday parade on November 26th was a success and several comments were received by the parking Authority staff for the decorations at the garage. Free parking was available to all in the Adams garage for the parade.

9). New Business.

A) Auditors Update – Director Akesson asked for this item to be postponed to the next meeting.

B) Madison Security – the contract for our security company is up and a new RFP will need to be done in the near future.

10). Next Meeting. – January 25, 2023

11). Adjournment – With no further business a motion was made by Bernie Hassan and seconded by Dennis Eaniri to adjourn. Motion was approved unanimously, meeting adjourned at 7:18 p.m.