

Brockton Parking Authority

Minutes – Regular Meeting

July 27, 2022 – 6:30 pm

- 1). Call to Order – The Brockton Parking Authority held its meeting on July 27, 2022. Meeting called to order at 6:42 p.m. by Manny Centeio.
- 2). Roll Call – Commissioners in attendance were Manny Centeio, Bernie Hassan, and Dennis Eaniri. Also, in attendance were Executive Director, Eric Akesson and Secretary to the Board, Paula Tsitsopoulos.
- 3). Reading and Acceptance of Minutes – Motion to approve by Bernie Hassan, seconded by Dennis Eaniri. Motion approved unanimously.
- 4). Guests
 - A) 137 Main Street –. Attorney James Burke stated that his client, Gerry Kavanaugh of CML Development was looking to build 99 units (all new construction) at this address. They will have 50 spaces on site but will need an additional 49 spaces to proceed with this project. There are some spots available next to this development and directly behind the same. There was a motion made by Bernie Hassan to have Executive Director, Eric Akesson sign a letter of intent to lease 23 spots in lot B1, 35 spots in Lot B2 and the remainder in Lot B5 at prevailing rates. The lot assignments maybe subject to change. Seconded by Dennis Eaniri, All in favor
 - B) Petronelli Way – Joe Goncalves stated that he is looking to build a 50 unit complex across from the Mayor Bill Carpenter parking garage. He will have 31 spaces on site. He is looking for 19 spaces in the parking garage. Motion was made by Bernie Hassan to have Executive Director Akesson sign a letter of intent to lease 19 spaces in the Mayor Bill Carpenter parking garage at prevailing rates. The parking assignments maybe subject to change. Seconded by Dennis Eaniri. All in favor.
- 5). Financial Reports.
 - A) Revenue Report June 30, 2022 – Brief Report
 - B) Account Balances –As of July 1, 2022 – Brief Report
 - C) Reserve Account Balances – As of July 1, 2022 – Brief Report

A motion was made by Bernie Hassan and seconded by Dennis Eaniri to accept the financial reports as submitted. Motion approved unanimously.

- 6). Meter and Vandalism Reports.

- A) Meter Maintenance Report June – Director Akesson stated that all new doors have been installed. 9 meters have been tampered with, however that may have been install error. 90 doors are on back order.

7). Correspondence and Informational Items. – Director Akesson wanted to let the board know that the finance department may have a grant that can be used for electric vehicle charging stations. We will be meeting with them shortly.

8). Old Business.

- A) Lease – 60 School Street: Executive Director, Eric Akesson stated that we moved into our new space on July 8th. The air conditioning works really well. The vault that we will use for storage is still full of HR material. It should be moved out shortly. A separation wall can not be built because of the way the ac/heater unit is placed.
- B) Meter doors – See above
- C) Staffing – Executive Director Akesson stated that we have just hired a new part time employee effective 7/21. Another left on 7/22.

9). New Business.

- A) New Meters– Executive Director, Eric Akesson stated that the Taxi Stand signs will be removed from Crescent Street. That will give us 8 – 10 spots. Chairman Centeio asked us to get quotes for a kiosk and meters to see what we should put there.
- B) BNHC Van – Executive Director Akesson stated that BNHC has asked for a 6 month renewal of their lease to use the Montello Street lot and add Lot B2 for their weekly outreach services. Bernie Hassan made a motion to allow Executive Director Eric Akesson to sign the 6 month lease for Montello Street and Lot B2 and that future leases should be for a minimum on 1 year. Seconded by Dennis Eaniri. All in favor.
- C) Chamber Lease – Executive Director Akesson presented the board with a draft lease for the equipment that was left at 60 School Street. The Brockton Parking Authority will be responsible to pay for the lease in the amount of \$2,400 annually. Chris Cooney is also allowing the Authority to use the conference room for the meetings this fiscal year at no charge. A motion was made by Bernie Hassan to enter into a lease with the Chamber of Commerce for \$2,400 per year for the equipment space, seconded by Dennis Eaniri, all in favor.
- D) Server for BC camera – BC garage sever that was burned out is on order. It shall be installed soon.
- E) Future meeting space – Chris Cooney is allowing us to meet in the Chamber building at no charge for this year. We will continue to meet in the Chamber conference room.
- F) Enterprise Account – Eric and Paula will be meeting with the new City Auditor, Karen Preval regarding this account on Monday.

10). Next Meeting.

8/24/2022

11). Adjournment – With no further business a motion was made by Bernie Hassan and seconded by Dennis Eaniri to adjourn. Motion was approved unanimously, meeting adjourned at 7:58 p.m.