

Brockton Parking Authority

Minutes – Regular Meeting

April 26, 2023 – 6:30 pm

1). Call to Order – The Brockton Parking Authority held its meeting on April 26, 2023. Meeting called to order at 6:52 p.m. by Chairman Manny Centeio.

2). Roll Call – Commissioners in attendance were Manny Centeio, Bernie Hassan and Dennis Eaniri. Also, in attendance was Executive Director, Eric Akesson and Secretary to the board, Paula Tsitsopoulos.

3). Reading and Acceptance of Minutes – Motion to approve by Dennis Eaniri, seconded by Bernie Hassan. Motion approved unanimously.

4). Guests –

A) Latisha, Brockton Beer Works, June 3, 2023, One Year Anniversary. Latisha from Brockton Beer Works stated that they would like to have a big celebration in honor of being open for 1 year. They would like to use lot B1 for vendors to park in the lot to unload and load. They are going to use the OCES lot for the music. Vendors will be on Main Street, which will be blocked. She stated that there is no need for the use of the BC or Adams garage. The Brewery will be closed to the public. They will have security guards at the event. They are targeting for 600 people to attend but they are being realistic and think about 300 will attend. Latisha then stated that maybe they will use the BC Garage. The board will require that the BC garage be manned by Parking Authority employees. Latisha stated that they spoke to their neighbors and they are ok with this event. Mary Waldron stated that the DBA is supporting this event. Brockton Beer will be responsible to clean up trash throughout the open air lots in the area.

Bernie Hassan made a motion to approve use of B1 Lot for parking of vendor vehicles, Brockton Beer will be responsible for trash clean up or we will invoice for the cleanup, no stakes, no leakage from trucks and we will need a Certificate of Insurance in the amount of \$500,000 naming the City of Brockton as additional insured. Seconded by Dennis Eaniri, all in favor. We are postponing the remaining requests for this event to the May meeting.

B) Latisha from Brockton Beer Works – Food Trucks. Latisha stated she would like to use a few spots every Sunday from June 1st to the end of September. She stated that potentially it would be a different vendor every Sunday. No liquor would be outside. She is unsure of what the process to get food inside would be. It would be a work in progress. She stated that it would from 12-5 pm. The board stated for safety purposes, the entire lot would need to be closed. The board had some other questions that they wanted to run by the law department. Bernie Hassan made a motion to postpone to a special meeting on May 10th. Seconded by Dennis Eaniri. All in favor.

C) Ann's Palace – letter of intent had expired. The petitioner would like the letter of intent to be reinstated and a lease to be put in effect. Bernie Hassan made a Motion to have a lease drafted at prevailing rates for 26 spots in lot A6 with a condition of a certificate of insurance being issued and received by the Parking Authority within 30 days. Seconded by Dennis Eaniri. All in favor.

5). Financial Reports.

- A) Revenue Report 03/31/2023 – brief report
- B) Account Balances as of 4/1/23 – brief report
- C) Reserve Account – 4/1/23 – brief report

A motion was made by Bernie Hassan and seconded by Dennis Eaniri to accept the financial reports as submitted. Motion approved unanimously.

6). Meter and Vandalism Reports.

A.) Meter Maintenance Report December – brief report and on April 7th we had 25 meter break ins on Legion, West Elm, and Clinton, suspect was caught and arrested.

7). Correspondence and Informational Items. – Construction of Haglar Way will begin next week. It will impact Lot C, D and Petronelli Way. We will have further information at the next meeting. The City is updating the MUNIS system and it will be shut down for a few days. On April 21st there was a car accident that involved the van. There were no injuries and it was not our fault.

8). Old Business.

- A) Cable Lot – Lease is drafted and it was held up for a COI which we have received and is now in the signature process.
- B) Desman – We are meeting with Desman and law on Monday and hope to have the process started by the end of the week.
- C) Electrical – Tilton was the lowest bidder and the contract was awarded to them. Work is to begin the first week of May.
- D) Staffing – We have had 2 employees resign in the last month and 1 new hire. We still have 1 part time position vacant.
- E) Elevator – Inspections are completed and certificates have been posted.

9). New Business.

- A) NEPC – Director Akesson stated the conference will be held June 6-8th this year.
- B) IPS Quote - Director Akesson stated that this quote for \$34,000 will make downtown whole. Bernie Hassan made a motion to spend up to \$34,000 to replace meter and meter parts. Seconded by Dennis Eaniri. All in favor.

10). Next Meeting. – May 24, 2023

11). Adjournment – With no further business a motion was made by Dennis Eaniri and seconded by Bernie Hassan to adjourn. Motion was approved unanimously, meeting adjourned at 8:15 p.m.