



# City of Brockton

## Information Technology Board

ROBERT F. SULLIVAN  
MAYOR

EDWARD MEDEIROS JR.  
CHAIRMAN

*Members; Brian Creedon, Emmanuel Evora, Neal Fama, Christopher Hill,  
John P. O'Donnell, Aldo Petronio, Mark D'Agostino, Judy Sullivan*

## INFORMATION TECHNOLOGY BOARD MEETING

### Minutes March 9, 2023

*Present:* Judy Sullivan, Edward Medeiros Jr., John O'Donnell, Robin Carbonara on behalf of Aldo Petronio, Brian Creedon, Neal Fama

*Excused:* Mark D'Agostino, Emmanuel Evora

*Call to Order:* 10:05 a.m.

Minutes from February 9, 2023 – approved

*Old business:*

*a.* The School Department is nearing the end of their camera project. Chief Williams wants to add more cameras to the intersections throughout the city. At this time, the Finance Department has not moved forward with any capital requests. The Chairman would like to see money for cameras and intends on asking for \$250,000. Brian Creedon said they're talking about adding more cameras at D.W. Park and they're also looking into solar. He said there happens to be issues with garbage disposals at the park.

*b.* Currently the I.T. Center is looking to hire someone to work on cameras full-time. Right now, the department is working with Human Resources on the job descriptions. The positions need to be filled soon or they will get cut from the next budget.

*c.* So far, the department has 1 quote for the multi-factor authentication fobs. The quote is for about \$50 a fob and their life expectancy are around 10 years. Currently the department is working on getting more quotes.

*d.* There are no major changes noticed at this time with the Munis upgrade. The biggest change is the location of the menu. Training is still ongoing this month.

*“City of Champions”*

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e. The Chairman has not met with the Mayor yet as he would like the Mayor's approval first. He has a meeting with him next Thursday and is hoping to get this in front of him.

*New business:*

a. There have been no big changes with money. Asked for more money in out-of-state travel since we would like to send an additional employee to the trainings. Also, the I.T. Center is asking for 2 more employees to solely work at the city's libraries because they do not have a technician. The department just bought 60 computers for the libraries which will replace their public computers. Therefore having 2 dedicated library technicians would help to keep them moving forward. The libraries are open late and on Saturdays so the department has also requested money for a shift differential which is contractual for those hours. As far as the other line items in the budget the Chairman only asked for 3-5% increases due to inflation. John O'Donnell brought up the possibility of cuts. The Chairman said then the department would have to cut back on certain services that are currently provided. Mr. O'Donnell said the easiest way is to cut an employee because it saves the city on benefits too.

*Announcements:* None.

*Adjourned:* 10:31 a.m.

*Next Meeting:* Thursday, April 13, 2023 @ 1:00 p.m.

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