City of Brockton
Information Technology Board

ROBERT F. SULLIVAN
MAYOR

EDWARD MEDEIROS JR.
CHAIRMAN

*Members; Brian Creedon, Emmanuel Evora, Neal Fama, Christopher Hill,
John P. O'Donnell, Aldo Petronio, Mark D'Agostino*

INFORMATION TECHNOLOGY BOARD MEETING
Minutes January 12, 2023

Present: Brian Creedon, Emmanuel Evora, Edward Medeiros Jr., Neal Fama, John O'Donnell, Robin Carbonara on behalf of Aldo Petronio, Mark D'Agostino

Excused: Christopher Hill

Call to Order: 1:10 p.m.

Minutes from December 20, 2022 – approved

Old business: a. The GIS system integration is still ongoing and there has been a lot of progress made. A coordinator was hired to manage the system and it is working out very well. Brian Creedon had questions about mapping and the old CDM portal. The Chairman suggested he speak with Geoffrey Keenan the GIS coordinator for more information. Currently, they are working on employees having access to the system from a tablet while working out in the field.

b. New cameras are being installed outside of City Hall. They will have a lot more views surrounding City Hall. The Chairman is working with Tim Carpenter to install more cameras and the problem is getting power to them. Brian Creedon suggested using solar power. The Chairman stated the other issue is inventory. The cameras being installed now were ordered a year ago. The Chairman also stated an interior camera costs about $200 -$300 and an exterior camera costs a couple thousand dollars. He then went on to say we haven't had issues with tampering in years. The biggest problem is car accidents taking out the poles they're on.

"City of Champions"

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c. There is a position in limbo in the Human Resource's department for the IT Center. The Chairman is hoping it will be posted next week. Another position is tied up with the union. It is for an Assistant Network Administrator. Last time the Chairman checked on a status they did not have one, so he is going to follow up on it again.

d. The Multi-factor Authentication – had to come up with a product that would work for everyone because not everyone has cell phones. Multi-factor authentication saves the city on cyber insurance. Therefore, it will be mandatory for all. Most of the testing has been finished. Then it would have to be approved by the Mayor. Multi-factor authentication is a series security questions in order to access your desktop.

e. Printer consolidation has not been presented to Troy Clarkson yet. Although, it will be addressed before budgets are due. It is a huge endeavor. Individual printers would be eliminated and this would help the IT Center free up some repair & maintenance time for other priorities because the big copiers are maintained by the vendor.

f. There are some issues in the test environment for the Munis upgrade. Adding a new user has since been resolved. Now it is a test scheduling issue because a few departments need to test it before it goes live. As of right now, it is set to go live during April vacation. Therefore, the Chairman requested it to go live either the week before or after school vacation. Councilor Mark D'Agostino asked if the upgrade will provide a bigger description for transactions on accounts. Robin Carbonara believes Joseph Ciulla can increase the number of characters allowed in that field. Neal Fama suggested giving the councilors read only Munis access. The Chairman stated in order to have access you need to have a desktop computer because it is not a portal or web-based program. It is double the cost for the web-based program. The Chairman stated he would give Troy Clarkson a quote with all the detailed information. Neal Fama suggested the School Department could pay half as they will be using it also.

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New business: Brian Creedon stated Fortinet comes on at various points and especially when accessing LinkedIn. The Chairman stated that LinkedIn is considered social media and that is why it is blocked. He stated only certain positions are allowed to access LinkedIn for work purposes per their Department Head. It also creates a bandwidth issue.

Announcements: None

Adjourned: 1:57 p.m.

Next Meeting: Thursday, February 9, 2023 @ 1:00 p.m.

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