



ROBERT F. SULLIVAN
Mayor

City of Brockton

Building Department - Public Property

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BUILDING DEPARTMENT VACANT AND ABANDONED PROPERTY ASSESSMENT APPEAL AND REQUEST FOR HEARING

Date: _____

Property Owner: _____ Email: _____

Address: _____ Phone#: _____

City, Town, Zip Code: _____

Pursuant to City of Brockton Ordinance, Art. IV, Sec. 4-48, you have contacted the City of Brockton Building Department to appeal a Vacant and Abandoned Property Fee Assessment.

Payment of a \$50.00 appeal fee is required, payable by check or money order to: City of Brockton Building Department. Appeal forms submitted without filing fee will be returned unreviewed. If your Appeal is successful, your check or money order will be returned to you uncashed. Ord. Art. IV Sec. 4-42. In order to process your appeal, please provide the following information:

Property Address: _____

Year(s) Assessment you are appealing: _____

Amount(s) you are appealing: _____

Reason for Appeal: (explain why you believe the fees should not have been assessed)

Proof of Occupancy (per Ord. Art. IV, Sec. 4-42(f)): Please provide documents that show the dates for each year that the property was occupied. Acceptable documents include: bona fide (genuine, real) lease agreement (e.g. signed, by property owner or manager and the tenant(s); rent receipts, Cable Bills, Cell or Landline Phone Bills, Credit Card Bill, Vehicle Registrations, or Vehicle Insurance.

"City of Champions"

DOCUMENTATION NEEDED FOR VACANT APPEALS PROCESS

All addresses need to match the address of the "vacant/abandon home"

Vehicle Registration or Insurance policies

Cell Phone Bill

Credit Card Bill

Cable Bill

Lease Agreement

School Records

Report Card

Bank Statement

NO ELECTRIC OR WATER BILLS

We are looking for information going years back to verify the occupancy date