

# COB V&A Mem. Exhibit 2

## CITY OF BROCKTON BUILDING DEPARTMENT VACANT AND ABANDONED PROPERTY ASSESSMENT APPEAL AND REQUEST FOR HEARING

Date: \_\_\_\_\_

Property Owner: \_\_\_\_\_  
(name)

Address: \_\_\_\_\_, Apt./Unit #: \_\_\_\_\_  
Brockton, MA 0230\_\_

Pursuant to City of Brockton Ordinance, Art. IV, Sec. 4-48, you have contacted the City of Brockton Building Department to appeal a Vacant and Abandoned Property Fee Assessment.

Payment of a \$50.00 appeal fee is required, payable by check or money order to: City of Brockton Building Department. Appeal forms submitted without filing fee will be returned unreviewed. If your Appeal is successful, your check or money order will be returned to you uncashed. Ord. Art. IV, Sec. 4-42. In order to process your appeal, please provide the following information:

Property Address: \_\_\_\_\_, Brockton, MA 0230\_\_

Year(s) of Assessment you are appealing: \_\_\_\_\_

Amount(s) you are appealing: \_\_\_\_\_

Reason for Appeal: (explain why you believe the fees should not have been assessed)

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Proof of Occupancy (per Ord. Art. IV, Sec. 4-42(f)): Please provide documents that show the actual dates the property was occupied). Acceptable documents include: *bona fide* (genuine, real) lease agreement (e.g. signed, by property owner or manager and the tenant(s)); rent receipts or utility statements.

For City of Brockton use:

Hearing Date: \_\_\_\_\_ Hearing Time: \_\_\_\_\_

Hearing Officer: \_\_\_\_\_

Decision: \_\_\_\_\_ Notes: \_\_\_\_\_

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