

**BOARD OF LIBRARY TRUSTEES
MEETING MINUTES**

DATE: July 14, 2020 TIME: 6:30p.m. PLACE: Virtual Zoom Meeting
PRESENT: Jocelyn Meek, Chairperson; Lisa O'Donnell, Vice Chair; Frank Ciarfella; Phyllis Ellis; Aminah Pilgrim; Margaret Mone; Joseph Policape;
Pastor Mattieu Delisme; Paul Engle, Library Director
ABSENT: None
VISITORS: None
RECORDING: Tina King

<u>TOPIC/AGENDA</u>	<u>FINDINGS/DISCUSSION</u>	<u>RECOMMENDATIONS/ACTIONS</u>	<u>FOLLOW-UP</u>
1. Acceptance of Minutes	Approval of minutes from March 10, 2020 and June 9, 2020 as submitted.	Approval of minutes for June by Frank Ciarfella, second by Margaret Mone; voted unanimous.	
2. Hearing of Visitors	None		
3. Chairman's Report	None.		
4. Director's Report	Awarded a grant for suffragette program. Mass Humanities grant has \$1200 for information For White Ave. Sign Design to expensive will check Sign by Tomorrow in Easton. Invited to BCA for 1 Brockton with the Mayor.		
5. Vote on F21 calendar & Trustee meeting dates		FY2021 approved with correction; add Saturday, June 19, 2021 as closed. Employees to work hours Monday thru Friday. Hold Juneteenth programs on Friday. Trustee meeting schedule motion to approve both requests by Aminah Pilgrim, second by Frank Ciarfella; voted unanimous.	
6. Update on library reopening progress	Offering curbside pickup at all locations. Free copying, faxing and scanning. Auditorium set up with computers which are available for 30 minutes. Allowing 10 patrons in at a time. Have a book selection in the White Ave lobby for patrons.	Will reevaluate in mid August to adjust hours for the fall.	

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7. Update on library budget	<p>Children's Room and Reference Department are available to the public by appointment only. Talked about the Cares Act.</p>		
8. Old Business	<p>West Library passed inspection for the Amazon lockers. Discussed the go fund me page for the Foundation.</p>	Paul will contact Jim Plouffe concerning the matter.	
9. New Business	None		
10. Special Session	<p>Begin executive session at 7:11pm End executive session at 7:33pm</p>	<p>Motion by Margaret Mone, second by Frank Ciarfella; voted unanimous. Motion to end executive session by Phyllis Ellis, Second by Aminah Pilgrim, voted unanimous.</p>	
11. Adjournment	Meeting adjourned at 7:35pm.	Motion by Phyllis Ellis, so moved.	