**CITY OF BROCKTON, MASSACHUSETTS**

**OPERATION, MAINTENANCE, AND MANAGEMENT SERVICES OF**

**WASTEWATER AND WATER TREATMENT FACILITIES**

**CONTRACT NO. DPW-20/150-O&M**

 INVITATION FOR PROPOSALS

Insert Contract Title, Owner's Name, Location/Address, Time and Date.

Sealed Proposals for Operation, Maintenance, and Management Services of Wastewater and Water Treatment Facilities will be received by the Chief Procurement Officer, Procurement Department, Basement Level, Rm. B5, City Hall, 45 School Street, Brockton, Massachusetts 02301 **until 4:00 PM, Friday, December 4, 2020.**

Proposers shall submit one original of each volume plus ten copies of the original. Also, an electronic copy of the proposal shall be submitted on a USB thumb drive. As described in Section 7, Proposers must submit their Proposal in three separate volumes: A Technical Proposal Volume, a Qualifications Volume, and a Cost Proposal Volume. The Cost Proposal must be submitted in a separate sealed container, clearly marked as to the contents. Failure to comply with this requirement will cause the Proposal to be considered nonresponsive and returned to the Proposer.

All Proposal shipping containers shall be clearly marked on the outside with the following:

[Insert Name of Proposer] Water and Wastewater Treatment Facility Proposal to the City of Brockton – "Technical Proposal" or "Cost Proposal" or “Qualifications”

The work includes the following services: operate, maintain and manage an Advanced Water Reclamation Facility (the “AWRF”) with an annual average permitted capacity of 18 million gallons per day with maximum design day capacity of 36 mgd located in the City (the "Wastewater Facilities"); operate, maintain and manage the City’s three wastewater pump stations which range in size up to 3.6 mgd; operate and maintain the City’s residuals landfill; operate, maintain and manage the City’s conventional water treatment facilities which consist of the 24 mgd maximum daily flow capacity Silver Lake Water Treatment Plant (the “Silver Lake WTP”) and the 1.3 mgd Brockton Reservoir Water Treatment Plant off Woodland Avenue (the “Woodland Avenue WTP”) (collectively, the "Water Facilities"); operate, maintain and manage the City’s four water storage tanks and one system lift station (Brown’s Crossing Pumping Station); and operate, maintain and manage the City’s raw water system, including two gravity diversion stations (Monponsett Pond Diversion Station and Furnace Pond Diversion Station), the Stump Brook Gate, and Forge Pond Fish Ladder.

The City intends that such services will be provided for a period of ten 10 years commencing on or about July 1, 2021.

**The City will hold a preproposal conference on September 24, 2020 at 10 am at Brockton City Hall, Second Floor, G.A.R. Room, 45 School Street, Brockton, MA 02301**.Attendance at the preproposal conference is not mandatory for responding to this RFP. However, Proposers are encouraged to attend in order to discuss issues regarding the services sought by this RFP. Note that proposers planning to attend the pre-proposal conference must e-mail Chad Kershaw (kershawcj@cdmsmith.com) by September 17, 2020 with the number of persons attending the pre-proposal conference.

Request for Proposals may be examined and/or obtained at <https://www.submittalexchange.com/planroom/bid.aspx?project=ContractOperationsMaintenance&log=PLANROOM> after 1:00 PM on Tuesday, September 1, 2020. Please contact Chad Kershaw, CDM Smith (kershawcj@cdmsmith.com) with any issues regarding obtaining Request for Proposals documents.

McGraw Hill does not post Contract Documents for projects valued under $1M on their website for viewing. If a project is estimated to cost under $1M, a project page is still created on the website which includes a project description and pertinent information, but the plans and specifications are not available for viewing. McGraw Hill does recommend sending them plans and specifications, so they have information on file and can use it to potentially answer a Contractor’s question.

Verify number of days regarding bid withdrawal is applicable. Coordinate with the Instructions to Bidders and Bid Form. Use sixty for work in N.H. or if EPA funding.

Insert name of Owner's representative and Municipality or Owner.

The City is procuring the services described herein in accordance with the requirements of the Special Act and, as applicable, Section 6 of Chapter 30B of the Massachusetts General Laws in part (collectively "Procurement Requirements"); a copy of the Special Act is included in **Appendix A** of the RFP.

The City of Brockton is an Equal Opportunity Employer.

Robert F. Sullivan /Mayor

Michael C. Morris / Chief Procurement Officer

Lawrence Rowley/ DPW Commissioner

David A. Norton/ Water and Sewer Contract Administrator