



City of Brockton

Information Technology Board

ROBERT F. SULLIVAN
MAYOR

BILL SANTOS
CHAIRMAN

Members: Joyce Asack, Brian Creedon, Emmanuel Evora, Neal Fama, Christopher Hill, Susan Nicastro, John P. O'Donnell, Aldo Petronio

Date: March 11, 2020
To: IT Board Members
From: Bill Santos, Chairman
Re: Minutes of Meeting March 11, 2020

Call to Order: 10:27

Members Present: Joyce Asack, Brian Creedon, Emmanuel Evora, Neal Fama, Christopher Hill, Susan Nicastro, John P. O'Donnell, Aldo Petronio

Not Present: Neal Fama

Our meeting was delayed but held in the City Council Committee Meeting Room thanks to Susan Nicastro. There was an extended Department Meeting in the GAR Room

- 1) Approval of Minutes – Member Brian Creedon mentioned there was an error... member Shirley Asack was welcomed to Board when it was in fact Joyce Asack. The correction was noted and the minutes of the February 12, 2020 meeting were accepted.
- 2) Old Business – Items in discussion:
 - GIS Update / Funding
 - ADA compliance and ordinance updates
 - WOMBAT / Cyber security internet tool – discussion on email and how to spot spam
 - HR Direct Deposit – being worked on
 - Employee Self-Serve – DD / ESS up and running
 - Street Light project update / Still waiting for Training DPW Staff
 - Camera software monitoring
 - Permits & Code Enforcement / Update

“City of Champions”

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3) Discuss Policies, Procedures and Standards – Human resources and Finance departments are looking over policies / social media & department policies / New Members / best practices on security

4) New Business – Items in discussion:

- Stadium / the Building Department is updating the building
- Shaw Center vandalized / poor camera
- BHS is out of Windows 7

Meeting Adjourned: 11:11

Next meeting will be Wednesday, April 8 2020 at our new time 10:30am in the GAR room or possibly in the City Council Committee Meeting Room