

# BROCKTON PARKING AUTHORITY

## ANNUAL REPORT

### FISCAL 2019

Submitted by  
Robert H. Malley  
Executive Director  
July 15, 2019

# Board of Directors

Robert Pelaggi, Chairman

Conrod Boone

Kelly Mallory

Ilias Potsis

Manny Centeio

# Executive Summary

Fiscal 2019 was a year of progress for the Parking Authority, with renewed interest in redevelopment in the downtown, and construction beginning on the new downtown parking garage. Some of the highlights follow in this summary.

## Parking Study Implementation

We received the final version of the Downtown Parking study from our consultant, Nelson/Nygaard, in February of 2017, and it was accepted by our Board of Directors in March. The study makes several recommendations for improving the operation of the Authority, and includes a timeline for making the changes necessary to accommodate current parking needs and those created by future development. All work on the plan was done with an eye toward coordinating parking efforts with the Downtown Action Strategy, the Urban Revitalization Plan, the ongoing streetscape project, the Transformative Development Initiative, and with the many proposed individual redevelopment projects currently underway.

We since been implementing some of the suggested changes. We have simplified the permitting process, removing formerly required license plate numbers from the applications and permits to allow patrons to bring whatever vehicle they wish to work as long as a permit is purchased. We have begun exploring online purchasing of permits, and implemented pay-by-cell phone options and credit card acceptance at on and off-street metered locations.

We met with the Traffic Commission to discuss adding additional on-street parking on some of the downtown streets which are wide enough to accommodate more parking without causing traffic or safety problems and to inform them of our plan to install parking meters in many of the downtown locations where parking is currently in high demand, and monopolized all day by employees of downtown businesses and organizations. We have reviewed the parking signage in the downtown with the Traffic Commission, and work was completed in May 2018 to have that signage accurately reflect the current regulations. We hope that much of this signage will become unnecessary in the future as we install hi-tech meters and move towards a supply and demand pricing system and let the pricing dictate the regulations.

We are working toward the completion of a new downtown parking garage, which will be discussed in a subsequent section of this report.

We contracted a vendor, Passport, Inc., to institute a pay-by-cell system for paying parking meters. This enables patrons to park in metered on-street spaces and off-street lots using a cell phone application, and we have integrated this vendor's application with our current enforcement technology vendor to make sure that tickets are not issued to



patrons using the app in the absence of a permit or parking machine receipt which is visible to the enforcement officer.

The hi-tech meters (manufactured by IPS, Inc. to replace the old-style coin operated meters which we previously employed on-street) have proved to be not only more convenient for parking patrons, but have substantially increased the per meter revenue at these locations. The meters were installed in late April 2018, and despite the higher costs associated with these meters (internet connectivity and per transaction credit card fees), the new meters bring in more net revenue even after deducting these expenses.

The complete parking study is available on the city website.

## New Garage on Petronelli Way

The state has awarded the city a \$10 million grant to finance the construction of a much-needed 414-space public parking garage on Petronelli Way. In May 2017, the City Council approved a \$2 million bond issue to supply the gap financing for this project and in Fiscal 2019, approved an additional \$5 million after the total cost of the project was determined to be \$17 million.

This new garage will allow for the construction of the new housing on Petronelli Way and Montello Street, the expansion of W.B. Mason's corporate offices, the anticipated growth of the Neighborhood Health Center, the redevelopment of 93 Centre Street, the redevelopment of the old Petronelli Gym, the redevelopment of 19-31 Main Street and other anticipated redevelopment in the area. The project will also build a new road connecting Petronelli Way to Court Street, and make both Petronelli Way and Franklin Street two-way, improving the flow of traffic in the area, and marking the first step in the long-awaited restoration of two-way traffic in the downtown.

Trinity Financial, which was to have built the new garage, is no longer the developer of this project. The Brockton Redevelopment Authority is now the developer, and we have assembled a building committee consisting of Robert Jenkins from the BRA, Rob May from the city's office of Planning and Economic Development, Robert Malley from the Brockton Parking Authority, our OPM (owner's property manager) Pinck, Inc. (Alicia Toney, their project manager, has been replaced by Gregory Rochlin), and Janis Mamayek, from ICON Architects. We purchased the plans at 70% completion from Trinity and engaged ICON, the company which had been designing the plans for Trinity to finish the plans. Using Section 149A, we pre-qualified potential construction managers, interviewed the most qualified applicants, and selected Colantonio Corp. as the contractor to build this project. We have been meeting each Friday for the last several months, along with representatives from Kelly Engineering, Simon Engineering, and Trinity Financial to do the pre-construction planning for this project.

Groundbreaking on this project took place on September 13, 2018, and has proceeded on schedule since then. The site work was complete by the middle of May, 2019, and the pre-cast erection began. The final precast piece went into place in June, and the finish work on the inside of the garage began immediately. The garage is expected to be ready for use in December 2019.

A tentative timeline for the tasks required to bring this project to completion is attached in Appendix A.

## Finances and Revenue

Parking Authority revenues reached a high point in fiscal 2008, and declined steadily through September 2010. Two major factors led to this trend. First, the relocation from the downtown area of businesses and organizations caused a drop in the sales of lot and garage passes, and also affected the transient (daily) garage revenues. Secondly, the end of dedicated parking enforcement downtown in the spring of 2009 led to a chaotic situation in which many motorists parked illegally. Knowing that they were unlikely to be ticketed, they left their vehicles in on-street parking spaces beyond the posted time limits and/or parked in city lots without paying.

Expansions at the Brockton Neighborhood Health Center and W.B. Mason's largely offset the loss of parking lot revenues due to the departure of the Enterprise, the IRS, and the Social Security office. However, revenues from the parking garage and meters continued to lag.

Since the implementation of the new parking enforcement program in October 2010, these losses have been reversed. FY 2011 ended with a 6.45 percent increase in revenues year-over-year. In FY 2012, revenues increased a further 6.39 percent.

The first price increase since 1999, a modest \$5.00 increase for all monthly parking permits, was approved by the Parking Authority Board of Directors in January of 2012, and effective on July 1, 2013. This increase, coupled with an increased demand for monthly parking permits in the downtown, resulted in a 12.03% increase in revenues in FY 2013.

The Board voted no increase in the rates for FY2016, FY2017, and FY2018. The increase in demand for parking in the downtown, however, has resulted in an increase in revenue of \$27,008 annually on average, or 3.5% from FY2015 to FY2018 even with no increase in price.

The Parking Authority Board of Directors passed a modest price increase in January 2018, effective July 1, 2018. This increase, along with the continuing growth in demand for parking downtown, and the changes made in accordance with the suggestions



contained in our parking study, resulted in an year-over-year increase in revenues of 12.67%.

The past ten years have seen a cumulative increase in revenue of 49.55%, with a gain in revenues in each of the ten years.

In addition, the revolving fund established by City Council to pay for the enforcement program and for capital needs of the Parking Authority had a balance of \$794,373 at the end of the FY 2019, which will be augmented by an additional \$250,000 from parking enforcement revenues approved by City Council for FY 2020. This will allow the Parking Authority to fund parking enforcement operations, make payments on the garage repair loan to the BRA, and pay for the design and reconstruction of the Montello Lot (some design costs already paid), as well as other needed projects including implementation of the recommendations brought forward from the parking study.

Expenses paid out during Fiscal 2019 were considerably higher than in FY2018 due to two major expenses; the purchase of a new Ford F350 pickup truck and plow to replace the 2006 model which had reached the end of its useful lifetime, and an \$86K increase in the Authority's contribution to the General Fund from \$120,000 to \$206,000. The higher payout on expenses is offset by the receipt of \$283,645 from the garage project which we had lent to the Redevelopment Authority in Fiscal 2018 in order to facilitate the purchase of plans.

Detailed financial information on both revenue and expenses is contained in appendix B.

## Parking Enforcement

In FY 2011, a new downtown parking enforcement program was established under the supervision of the Parking Authority. The Police Department was the supervisory body for parking enforcement until March 2009, when the full-time enforcement officers retired. Parking Control Officers (PCO's), who are part-time city employees, were hired and trained, and in October of 2010, they began enforcing parking regulations downtown using modern hand-held computers to issue citations. The reinstitution of parking enforcement by the Parking Authority has achieved its primary goal of ensuring there is available, free short-term parking for the patrons of businesses and organizations on both Main Street and Legion Parkway, and in the area around City Hall. In addition, the program has a financial benefit to the city. In FY2019, Parking Authority PCO's wrote 10,504 violations totaling \$364,605 in fees and charges. This is in addition to the 3581 citations totaling \$228,457 written by the Police Department.

This puts the total value of citations issued by Parking Authority PCO's at more than \$5.1 million since dedicated downtown enforcement resumed in October, 2010.

After seven years of working part-time and generating this type of income for the city, our PCO's were made full-time employees in January of 2018. We are now operating with 2 full-time employees as opposed to the original staffing of four part-time PCO's.

Details on parking enforcement are included in appendix C.

## Facilities

The Montello Lot Project is still in the design stage which will end in the total reconstruction of this lot, and has been put off until after the completion of the new garage. In the interim, we will be using this lot as a staging area for the delivery and storage of the concrete tees (up to sixty feet in length) required to build the garage. This will simplify the trucking of materials to the construction site, cutting down on the traffic disruption associated with the project by allowing for off-hours delivery of the concrete parts.

The fire alarm system in the Adams Garage is in need of replacement. In order to replace the system, and bring it up to code, the elevator and its lobbies need to have a fire return system retrofitted. VDA (Van Deusen Associates) was retained to write the specifications for this elevator work, and the job went out to bid in August of 2017. Buckley Elevator was the successful bidder, and has completed the submittals required. The work began in December 2018 and was completed in February 2019. The elevator is now in compliance with the new fire codes, and we will be replacing the fire alarm system in FY2020. We will be retaining an outside contractor to write the specifications for this project.

A pipe connecting the dry fire suppression system to city water developed a leak in May of 2019, and we replaced about 15 feet of pipe from that system to make it sound again.

The Lincoln Street Parking lot, the main lot for City Hall and W.B.Mason, was resealed and restriped in May 2019. The lot we lease from Brockton Community Cable Access was also resealed and restriped at this time, and some lighting added.

Other facilities required standard maintenance, linestriping, lawnmowing, refuse removal, replacement of signs, snow removal, etc. A list of properties managed by the Parking Authority is included in Appendix D.

## Leased Properties

Due to the ongoing redevelopment of the downtown, projects including the Trinity Financial Project, the Capstone Project, the expansion of W.B. Mason, the reconstruction of City Hall Plaza, the expansion of the Neighborhood Health Center, the streetscape



project and other smaller construction projects, we have faced the challenge of finding suitable parking for downtown employees, residents, visitors and construction personnel.

As a short-term solution to this challenge, we entered into leases for additional parking facilities: the BCA lot on Court Street, and the Porter Building lot on Petronelli Way. We were also able to re-lease the D'Angelo's lot on Montello Street as of July 1, 2017, to help with the anticipated displacement of the patrons currently parking on the Trinity site when garage construction begins.

While these sites are adequate to meet the current demand for downtown parking, the longer term solution to this challenge is to build structured parking, accommodating the all-day employee parking which makes up most of the parking usage in the downtown. The new garage on Petronelli Way is the first step in this process.

## Professional Development

Over the past year, Robert Malley, the Executive Director of the Parking Authority, has been a member of the following organizations:

- Boston Parking Group- This group meets quarterly, and brings together parking professionals from many area cities and towns to discuss parking issues and exchange ideas and best practices that members can implement in their communities. It also provides access to an email forum where members can have questions answered, solicit advice, and conduct surveys.
- New England Parking Council- This organization of parking professionals which meets twice a year for networking and professional education. It also offers an annual educational seminar and provides a chance to discuss issues with vendors who do business with parking management entities throughout New England.
- Downtown Brockton Association, Executive Board
- MetroSouth Chamber of Commerce

In addition, the Executive Assistant, Paula Tsitsopoulos, attended convention in Hartford in March of 2019 sponsored by the New England Parking Council and the International Parking Institute.

## FY 2019 Goals

Since adopting the recommendations of our parking study, most of the short term goals of the Parking Authority have been specifically defined. They include:

- continued replacement of all off-street coin-operated parking meters with high-tech multi-space meters capable of accepting credit card payments
- replacement of all on-street coin-operated parking meters with high-tech single space meters



- a new garage system capable of accepting credit card payments
- integration of pay-by-phone at all meter locations-Completed
- more on-line access for consumers
- continued work on the construction of a new downtown garage to accommodate the needs of anticipated development and to enhance the value of existing office and retail space
- continue to increase diversity in employment to make the Parking Authority staff more reflective of the city's population
- implementation of a zoned parking system with appropriate way-finding signage

Other projects not mentioned in the study, but still considered necessary in the next year, include resealing and restriping of the B Lot adjacent to City Hall (completed), and completion of the work on the elevator (completed) and fire alarm systems at the Adams Garage.

While all these projects may not be completed during FY2020, we expect to complete many of them, and make substantial progress on most if not all of them.

# APPENDIX A

## Petronelli Garage Timeline

# Brockton RA Parking Garage Baseline Schedule Update 3 dd 6.3.19

Progressed Baseline Schedule - Data Date: 03-Jun-19  
Prepared by Project Technologies Group

Printed on: 10-Jun-19 08:29

## Brockton RA Parking Garage Baseline Schedule Update 3 dd 6.3.19 NEW BROCKTON REDEVELOPMENT AUTHORITY PARKING GARAGE

### PRECONSTRUCTION

#### Construction Milestones

01105 SEQUENCE 2A - Support of Excavation and Foundation Completion

01106 SEQUENCE 2 - Parking Garage Construction Complete (Project Completion)

#### SEQUENCE 1C - Ramp Construction

01107 Drive Apron

01108 Drive Retaining Wall

01109 Install Drainage & Erosion Control

01110 Install UG Electrical

01111 Structural Inspection

01112 Install Electrical

01105 Asphalt Bituminous Coat @ Ramp

### SEQUENCE 3 - Complete Parking Garage Construction

#### Structure

01105 Precast Concrete LOE

01106 Precast On-Site/Up-Crawl/Butt Slabbing Out

01107 Erection Sequence 1A - Slab 1 & 2 EI 118-0

01108 Erection Sequence 1B - Slab 2 & 3

01109 Erection Sequence 1C - Slab 4 & 5 EI 124-2

01110 Erection Sequence 1D - Slab 6 & 7 EI 124-2

01111 Erection Sequence 1E - Slab 8 & 9

01112 Erection Sequence 1F - Slab 9 & 10 EI 129-4

01113 Erection Sequence 2A - Slab 1 & 2 EI 129-4

01114 Erection Sequence 2B - Slab 3 & 4

01115 Erection Sequence 2C - Slab 5 & 6 EI 124-4

01116 Erection Sequence 2D - Slab 7 & 8 EI 124-4

01117 Erection Sequence 2E - Slab 9 & 10

01118 Erection Sequence 2F - Slab 1 & 2 EI 139-4

01119 Erection Sequence 3A - Slab 1 & 2 EI 139-4

01120 Erection Sequence 3B - Slab 3 & 4

01121 Erection Sequence 3C - Slab 5 & 6 EI 144-10

01122 Erection Sequence 3D - Slab 7 & 8 EI 144-10

01123 Erection Sequence 3E - Slab 9 & 10

01124 Erection Sequence 3F - Slab 1 & 2 EI 150-0

01125 Erection Sequence 4A - Slab 1 & 2 EI 150-0

01126 Erection Sequence 4B - Slab 3 & 4

01127 Erection Sequence 4C - Slab 5 & 6 EI 155-2

01128 Erection Sequence 4D - Slab 7 & 8 EI 155-2

01129 Precast Chalking

01130 Erection Sequence 4E - Slab 9 & 10

01131 Erection Sequence 4F - Slab 1 & 2 EI 160-4

01200 Casting Precast Floor System

01201 Erection Sequence 5A - Slab 1 & 2 EI 160-4

01202 Erection Sequence 5B - Slab 3 & 4

01203 Erection Sequence 5C - Slab 5 & 6 EI 165-2

01204 Erection Sequence 5D - Slab 7 & 8 EI 165-2

01205 Precast Chalking

01206 Erection Sequence 5E - Slab 9 & 10

01207 Erection Sequence 5F - Slab 1 & 2 EI 170-4

01208 Erection Sequence 5G - Slab 3 & 4

01209 Erection Sequence 5H - Slab 5 & 6 EI 175-2

01210 Erection Sequence 5I - Slab 7 & 8 EI 175-2

01211 Precast Chalking

01212 Erection Sequence 5J - Slab 9 & 10

01213 Erection Sequence 5K - Slab 1 & 2 EI 180-4

01214 Erection Sequence 5L - Slab 3 & 4

01215 Erection Sequence 5M - Slab 5 & 6 EI 185-2

01216 Erection Sequence 5N - Slab 7 & 8 EI 185-2

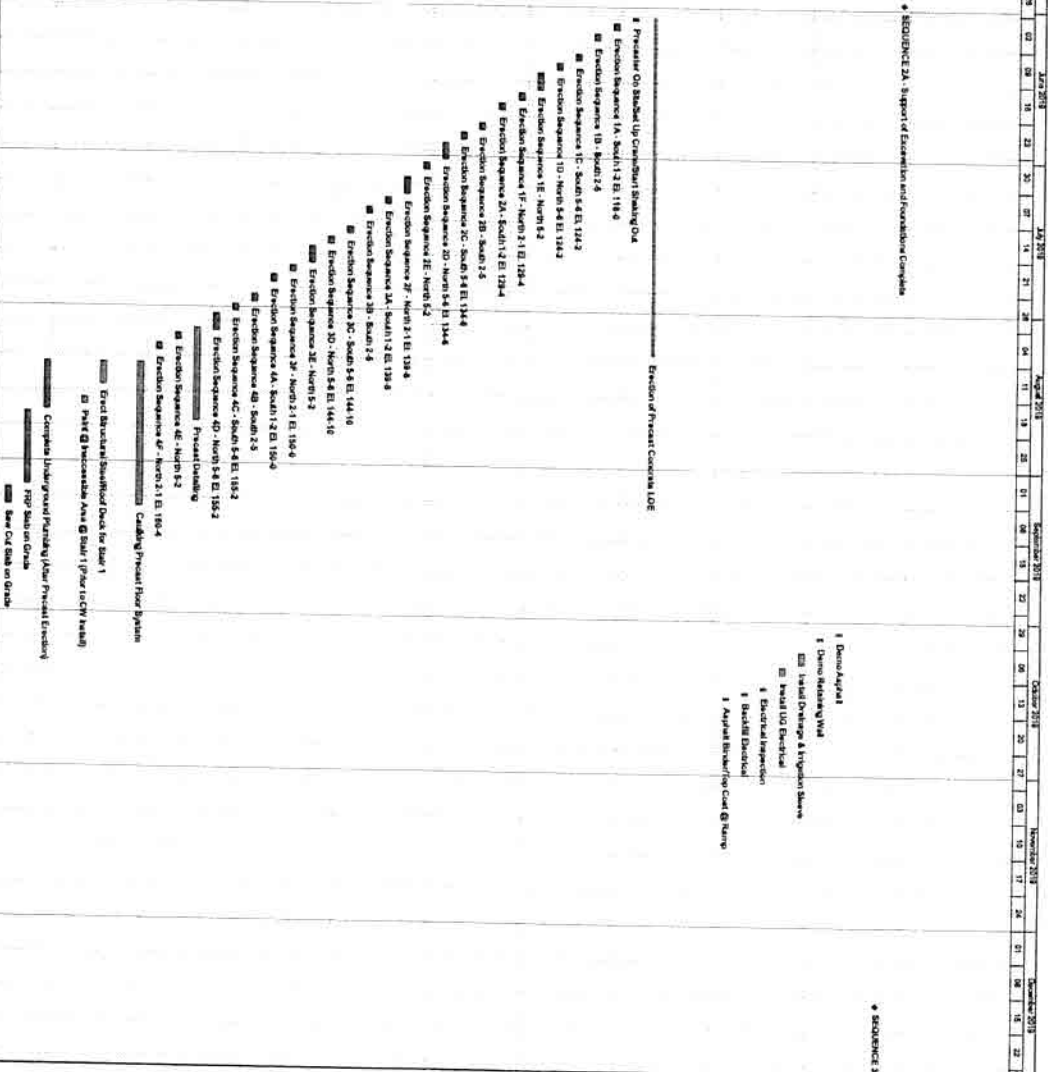
01217 Precast Chalking

01218 Erection Sequence 5O - Slab 9 & 10

01219 Erection Sequence 5P - Slab 1 & 2 EI 190-4

01220 Erection Sequence 5Q - Slab 3 & 4

Prepared for Colantonio, Inc.  
Page 1 of 3  
Data Date: 03-Jun-19  
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COL Schedule Update Present (0)



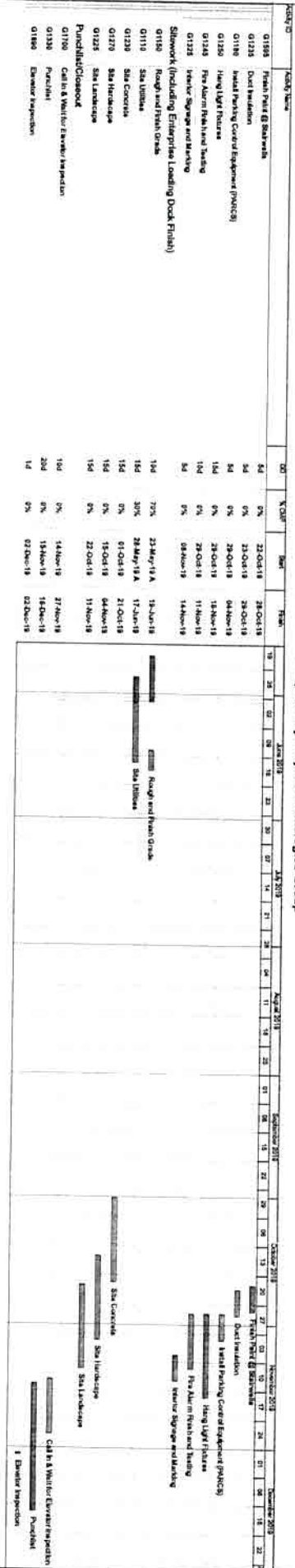




# Brockton RA Parking Garage Baseline Schedule Update 3 dd 6.3.19

Progressed Baseline Schedule - Data Date: 03-Jun-19  
Prepared by Project Technologies Group

Printed on: 10-Jun-19 08:29



Prepared for Colantonio, Inc.  
Page 3 of 3  
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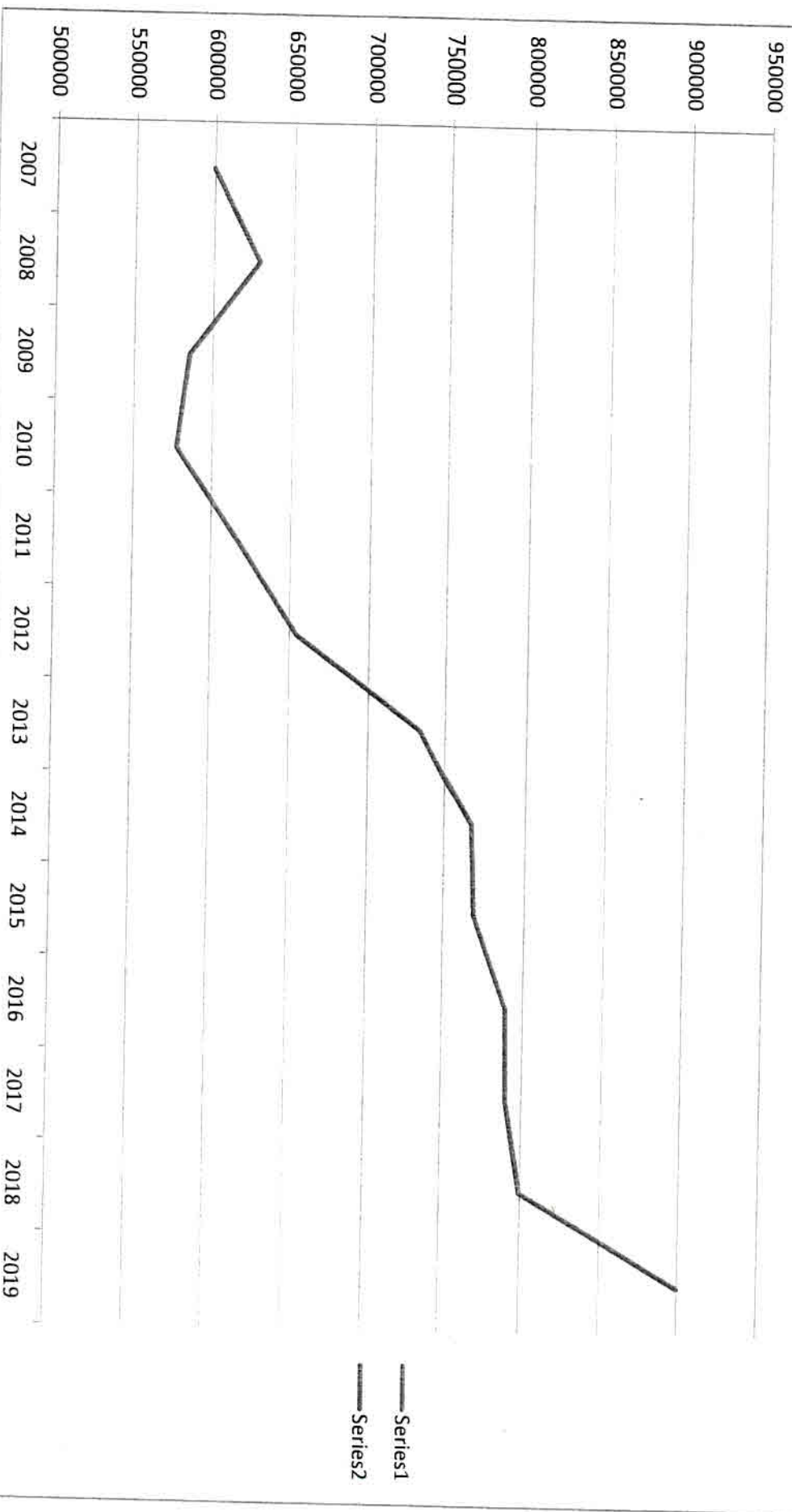
APPENDIX B

FINANCIAL DATA

PART 1- REVENUES



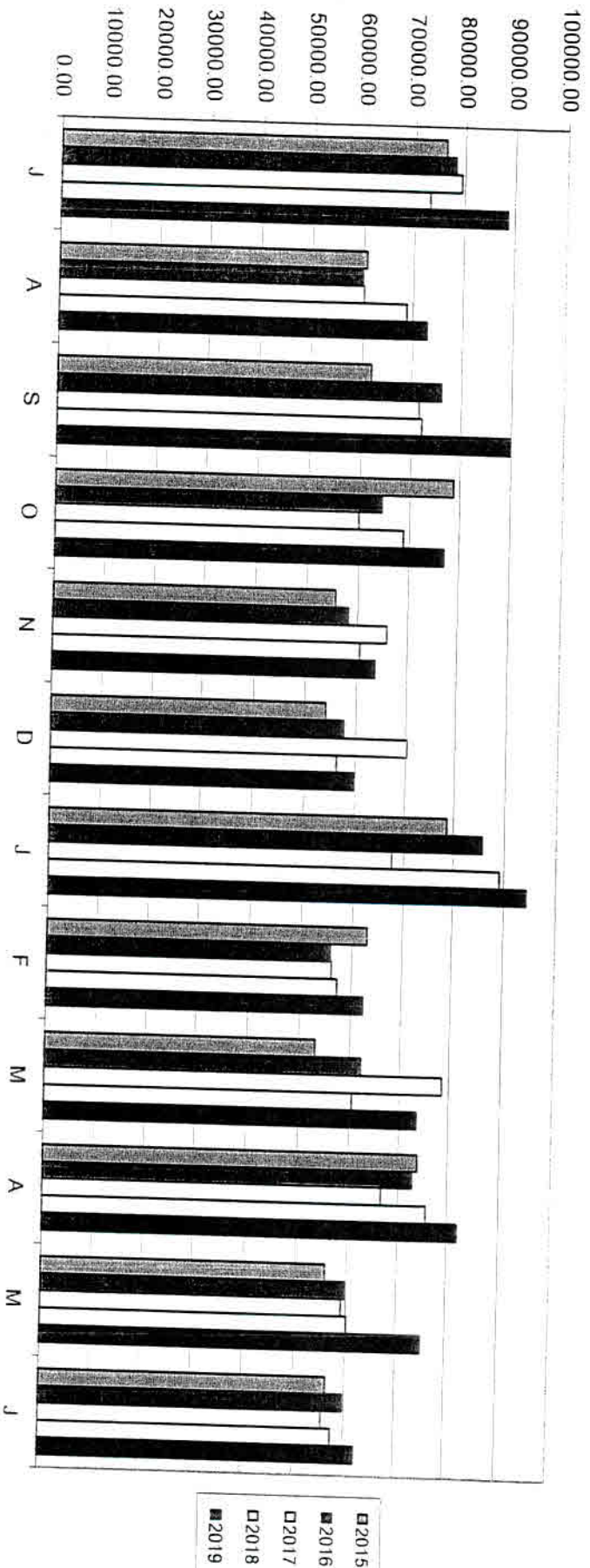
## BPA Revenue 2007-2019



# Total BPA Revenue

	J	A	S	O	N	D	J	F	M	A	M	J	ytd
2015	76286.47	60649.78	61851.16	78800.55	55576.05	54103.34	78656.36	62985.80	53165.71	73895.65	55811.58	56348.19	768130.64
2016	78132.66	59596.08	75997.71	64460.30	58023.82	57590.78	85360.58	55742.18	62238.41	72824.85	59573.56	59570.51	789111.44
2017	79316.75	60120.06	71496.85	59707.56	65861.91	70291.15	67685.11	56009.34	78528.93	66645.48	58984.96	55543.22	790191.32
2018	73089.64	68690.47	72137.82	68766.83	60568.70	56300.72	88979.34	57142.91	60508.23	75760.70	60139.63	57459.17	799544.16
2019	88491.51	72861.41	89731.50	76987.03	63673.56	59751.43	94295.60	62400.46	73551.37	81910.22	75101.75	62060.74	900816.58
YoY 17-18	-6227.11	8570.41	640.97	9059.27	-5293.21	-13990.43	21294.23	1133.57	-18020.70	9115.22	1154.67	1915.95	9352.84
YoY 18-19	15401.87	4170.94	17593.68	8220.20	3104.86	3450.71	5316.26	5257.55	13043.14	6149.52	14962.12	4601.57	101272.42

## Total BPA revenue



## FY 19

				Transient									
	J	A	S	O	N	D	J	F	M	A	M	J	Ytd
2015	10014	9240	11676	11846	9846	9470	9780	12156	15371	11632	10078	11467	132576
2016	10062	9466	10120	13321	10611	11057	12399	9758	13184	10012	12162	13068	135220
2017	9366	10824	10106	12406	9832	8890	10777	9012	11905	10408	12747	10284	126557
2018	8890	10294	9959	11898	11518	8842	11508	9078	12006	10036	11598	10568	126195
2019	9100	7979	9292	10976	9772	7682	9318	7748	9952	10518	10730	8360	111427

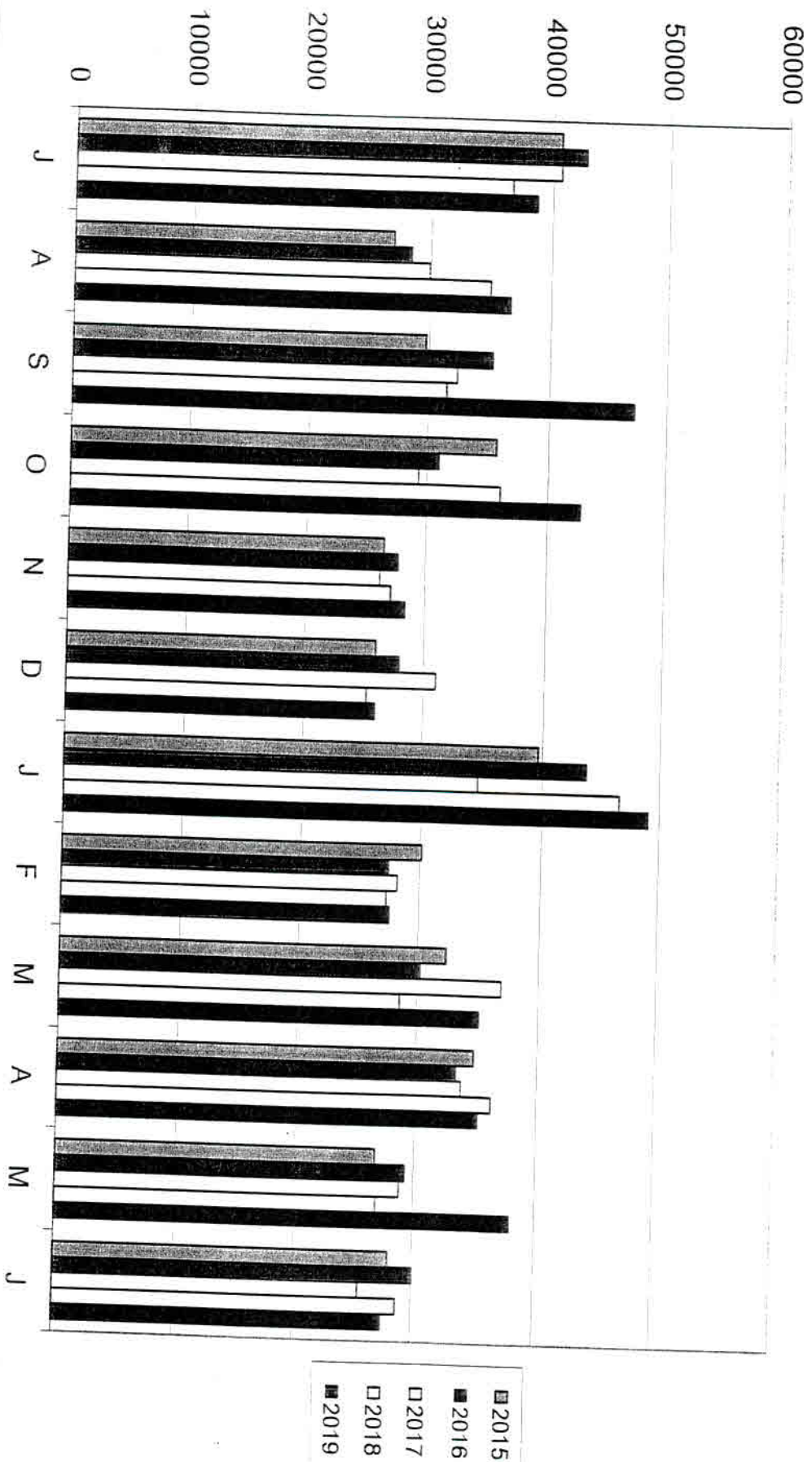
			Monthly Permit										
	J	A	S	O	N	D	J	F	M	A	M	J	yield
2015	30690	17710	18040	23555	16725	16555	29870	18040	16845	23035	16695	16510	244570
2016	32770	18915	25160	17635	17125	16915	31365	17675	17070	23095	17090	16955	251770
2017	31350	19060	22090	16875	16400	22155	23820	19155	24965	23165	16030	15280	250345
2018	27775	24710	21505	24135	15655	16480	35115	18220	16565	26170	15275	18125	259730
2019	29645	28625	37975	31810	18600	18330	39720	19800	25130	24580	27170	19130	320515

	J	A	S	Total									
				O	N	D	J	F	M	A	M	J	yld
2015	40704	26950	29716	35701	26571	26025	39650	30196	32216	34667	26773	27977	377146
2016	42832	28381	35280	30956	27736	27972	43764	27433	30254	33107	29252	30023	386990
2017	40716	29884	32196	29281	26232	31045	34597	28167	36870	33573	28777	25564	376902
2018	36665	35004	31464	36033	27173	25322	46623	27298	28571	36206	26873	28693	385925
2019	38745	36604	47267	42786	28372	26012	49038	27548	35082	35098	37900	27490	431942

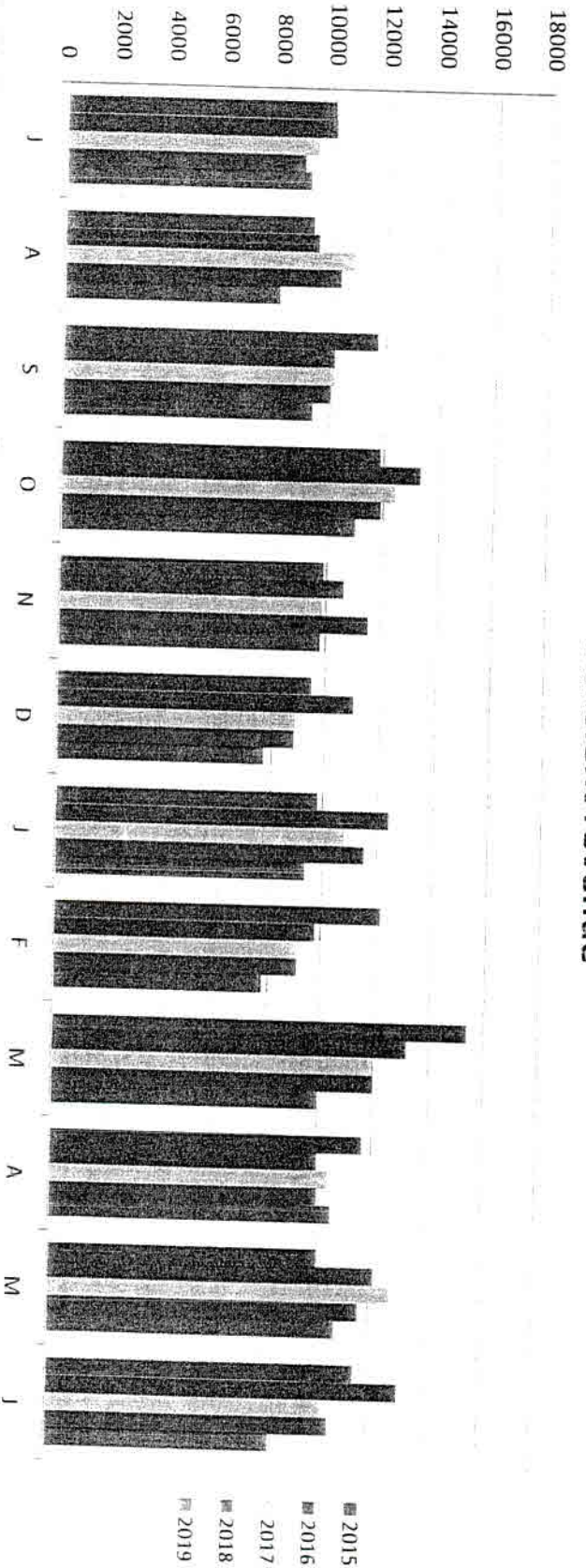
garage passes sold													
	J	A	S	O	N	D	J	F	M	A	M	J	Ytd
2015	490	491	495	501	507	499	520	516	512	512	520	521	6084
2016	514	518	521	533	518	535	524	526	523	526	527	525	6290
2017	523	525	514	512	512	529	530	530	542	585	557	556	6415
2018	545	543	561	566	573	574	583	576	576	574	573	573	6817
2019	566	569	571	567	576	576	583	572	578	575	567	565	6865



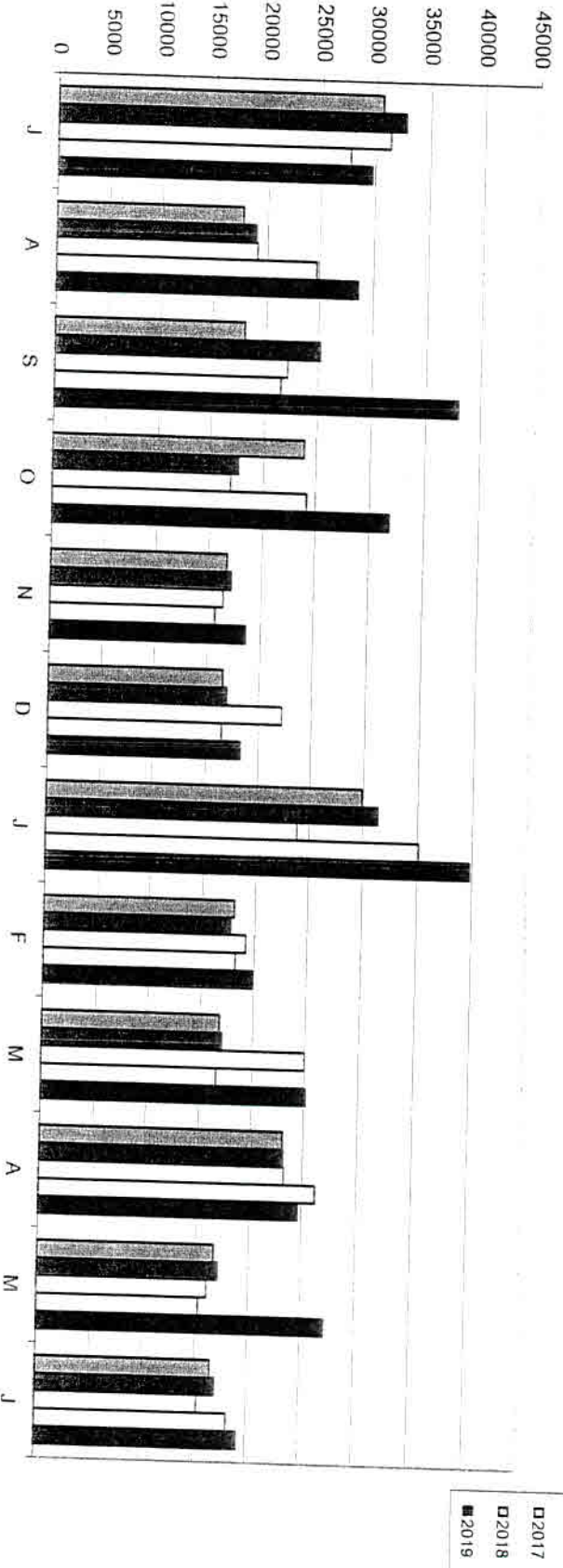
# total garage revenue



# transient revenue

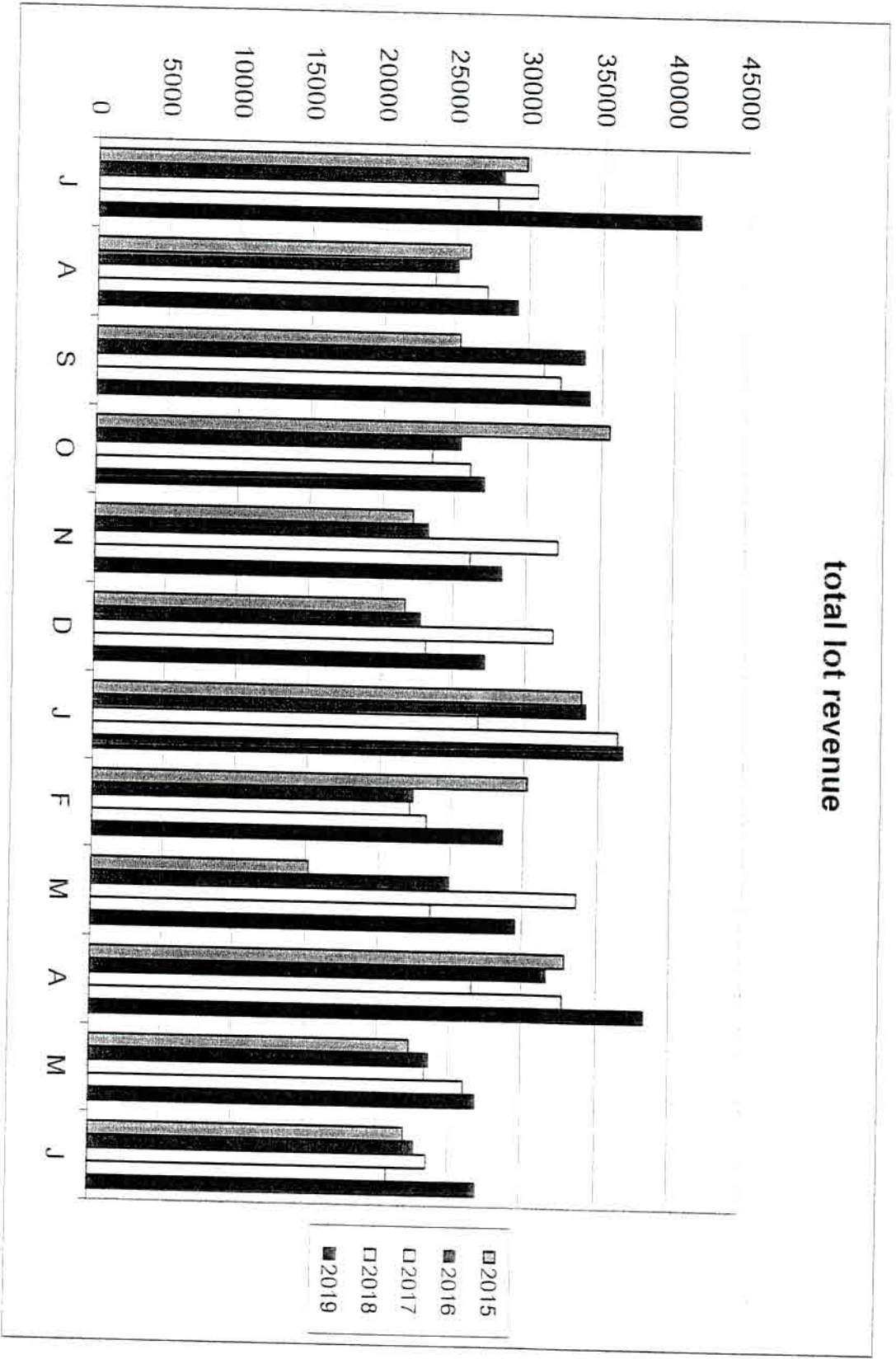


# monthly permit revenue



	J	A	S	O	N	D	J	F	M	A	M	J	Ytd
2015	29795	25975	25360	35575	22200	21675	33835	30200	15175	32925	22285	21955	316955
2016	28240	25155	33795	25440	23240	22755	34105	22375	24955	31605	23660	22680	318005
2017	30470	23535	31040	23450	32200	31890	26820	22135	33630	26590	23355	23565	328680
2018	27850	27180	32265	26125	26185	23145	36380	23327	23695	32770	26095	20785	325802
2019	41729	29261	34162	27100	28385	27275	36735	28635	29545	38315	26895	26995	375032

total lot revenue





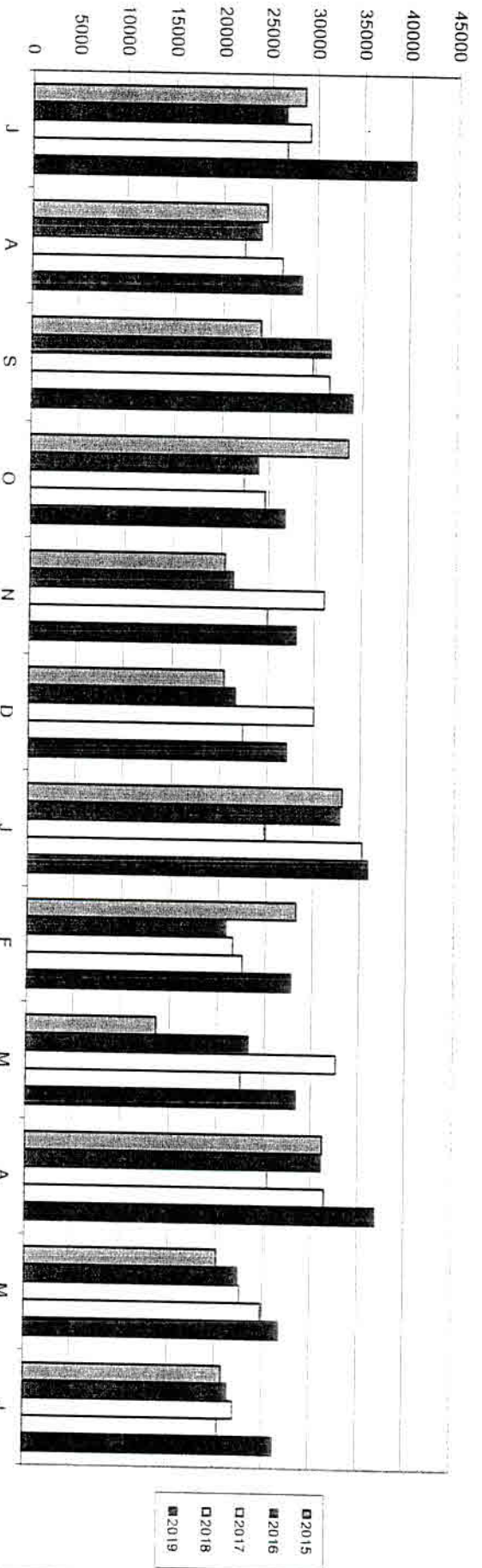
# monthly lot permit revenue

	J	A	S	O	N	D	J	F	M	A	M	J	yd
2015	28640	24615	24070	33540	20375	20425	33130	28235	13705	31265	20105	20725	298830
2016	26625	23980	31515	23910	21280	21640	32860	20770	23395	31120	22330	21310	300735
2017	29160	22330	29600	22375	30980	29990	24810	21500	32625	25395	22550	21960	313275
2018	26745	26305	31390	24615	24955	22515	35285	22630	22535	31460	24815	20370	313620
2019	40529	28351	33907	26740	28045	27155	35880	27755	28390	36905	26695	26150	366502

## monthly lot permits

	J	A	S	O	N	D	J	F	M	A	M	J	yd
2015	814	812	808	839	829	793	774	760	797	781	776	793	9576
2016	751	782	816	828	809	846	840	827	841	843	831	822	9836
2017	839	851	706	705	809	808	808	808	840	858	864	808	9704
2018	770	824	838	835	851	856	863	863	844	863	847	864	10118
2019	889	871	892	878	888	898	876	874	881	890	867	880	10584

## monthly lot revenue

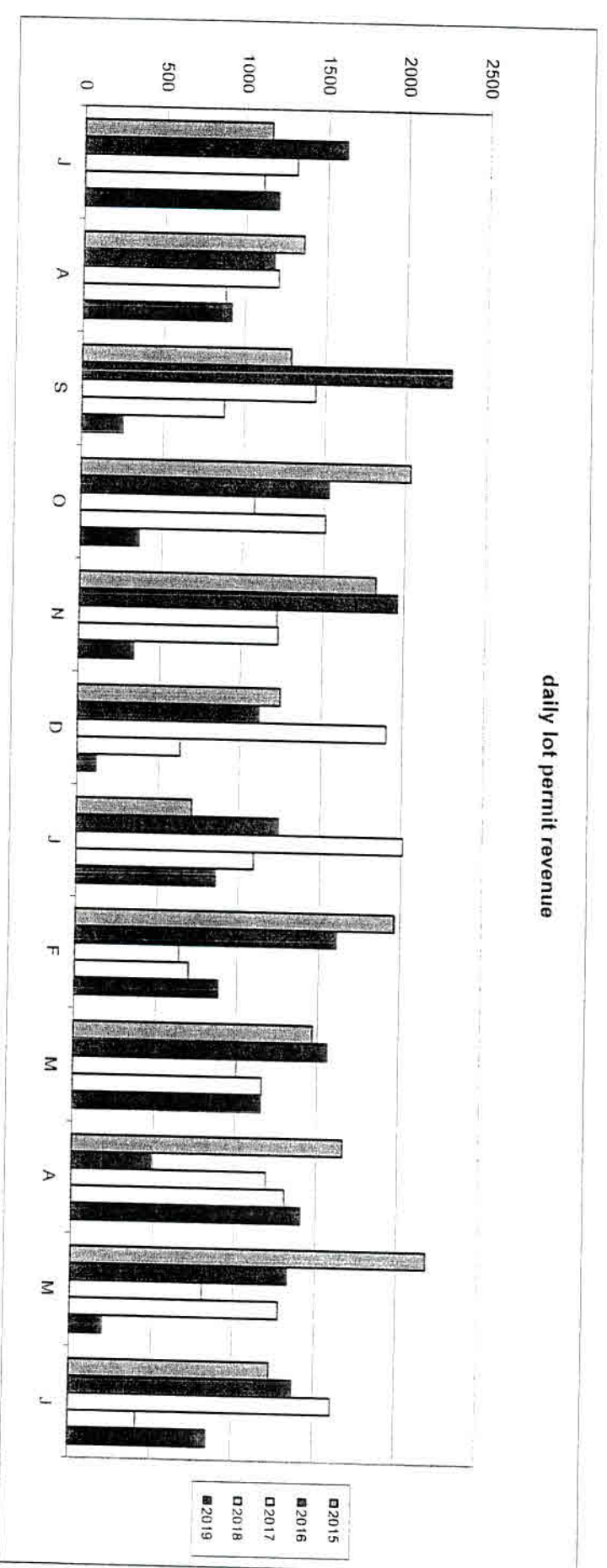


daily lot permit revenue

	J	A	S	O	N	D	J	F	M	A	M	J	yd
2015	1155	1360	1290	2035	1825	1250	705	1965	1470	1660	2180	1230	18125
2016	1615	1175	2280	1530	1960	1115	1245	1605	1560	485	1330	1370	17270
2017	1310	1205	1440	1075	1220	1900	2010	635	1005	1195	805	1605	15405
2018	1105	875	875	1510	1230	630	1095	697	1160	1310	1280	415	12182
2019	1200	910	255	360	340	120	855	880	1155	1410	200	845	8530

	J	A	S	O	N	D	J	F	M	A	M	J	yd
2015	231	272	258	407	365	250	141	393	294	332	436	246	3625
2016	323	235	456	306	392	223	249	321	312	97	262	274	3450
2017	262	241	288	288	244	380	402	127	201	239	161	335	3168
2018	221	175	175	302	246	126	219	134	232	262	256	83	2431
2019	240	182	51	72	68	24	171	176	231	282	40	169	1706

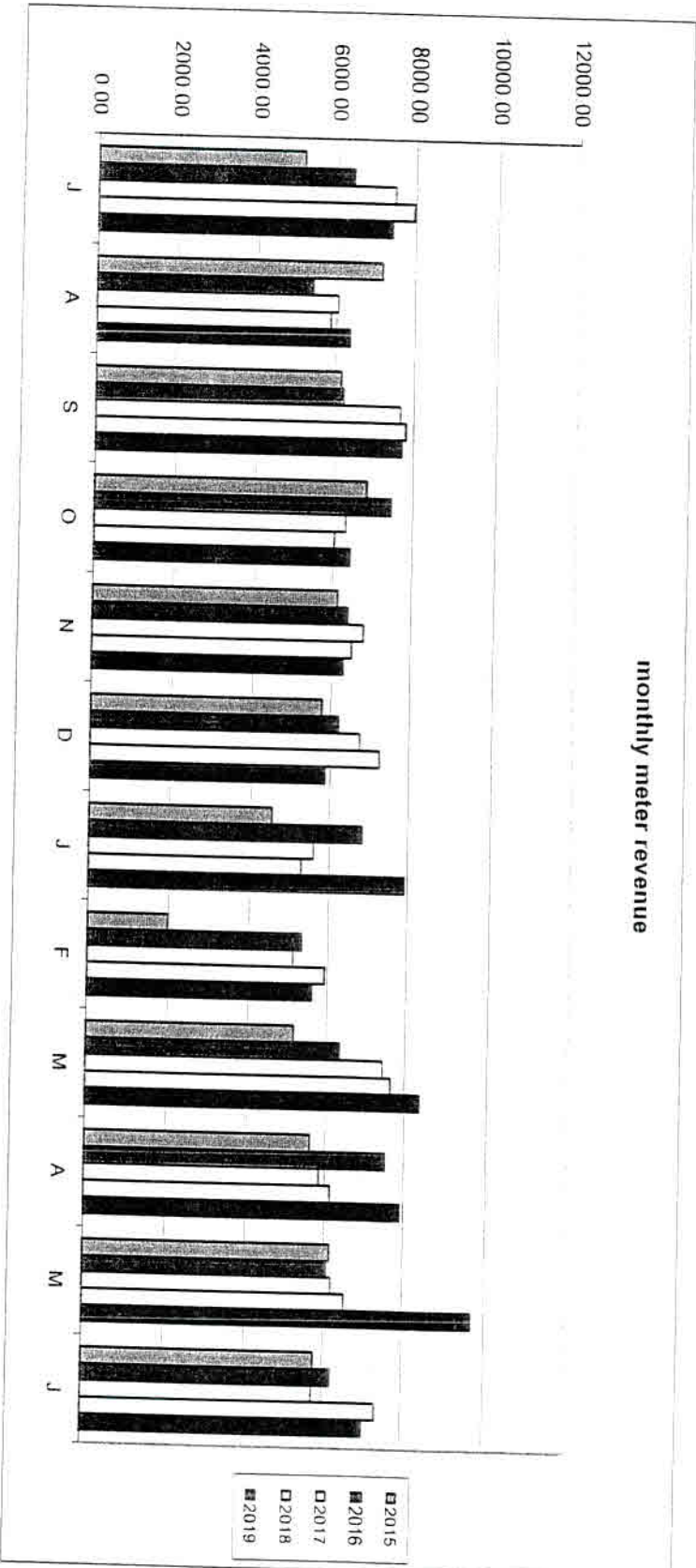
daily lot permit revenue



monthly meter revenue

	J	A	S	O	N	D	J	F	M	A	M	J	Ytd
2015	5154.47	7129.78	6135.16	6809.55	6130.05	5773.34	4541.36	1984.80	5154.71	5608.65	6148.58	5761.19	66331.64
2016	6415.66	5400.08	6202.71	7434.30	6397.82	6208.78	6816.58	5329.18	6344.41	7502.85	6071.56	6202.51	76326.44
2017	7460.75	6041.06	7650.85	6296.56	6774.91	6731.15	5598.11	5102.34	7398.93	5837.48	6182.96	5734.22	76809.32
2018	7959.64	5851.47	7798.82	6018.83	6510.70	7208.72	5291.34	5917.91	7632.23	6134.70	6536.63	7296.17	80157.16
2019	7387.51	6351.41	7697.50	6431.03	6296.56	5854.43	7907.60	5602.46	8329.37	7887.22	9661.75	6985.74	86392.58

monthly meter revenue





passcard administrative fees

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
2015	58.00	20.00	65.00	140.00	100.00	45.00	45.00	15.00	45.00	110.00	30.00	75.00	748.00
2016	70.00	85.00	140.00	45.00	75.00	80.00	90.00	25.00	90.00	15.00	5.00	80.00	800.00
2017	75.00	75.00	25.00	85.00	70.00	50.00	90.00	30.00	45.00	65.00	85.00	95.00	790.00
2018	20.00	75.00	30.00	15.00	115.00	40.00	105.00	20.00	15.00	70.00	55.00	60.00	620.00
2019	30.00	40.00	20.00	85.00	35.00	35.00	30.00	25.00	20.00	25.00	70.00	5.00	420.00

lost permit fees

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
2015	0.00	0.00	0.00	0.00	0.00	10.00	10.00	15.00	0.00	10.00	0.00	5.00	50.00
2016	0.00	0.00	5.00	10.00	0.00	0.00	10.00	5.00	20.00	20.00	10.00	10.00	90.00
2017	20.00	10.00	10.00	20.00	10.00	0.00	5.00	0.00	10.00	5.00	10.00	10.00	110.00
2018	20.00	5.00	5.00	0.00	10.00	10.00	5.00	5.00	20.00	5.00	5.00	50.00	140.00
2019	25.00	30.00	10.00	10.00	10.00	0.00	10.00	15.00	0.00	10.00	0.00	10.00	130.00

bat fees

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
2015	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	6900.00
2016	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	6900.00
2017	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	6900.00
2018	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	6900.00
2019	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	6900.00

total fee revenue

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
2015	633.00	595.00	640.00	715.00	675.00	630.00	630.00	605.00	620.00	695.00	605.00	655.00	7698.00
2016	645.00	660.00	720.00	630.00	650.00	655.00	675.00	605.00	685.00	610.00	590.00	665.00	7790.00
2017	670.00	660.00	610.00	680.00	655.00	625.00	670.00	605.00	630.00	645.00	670.00	680.00	7800.00
2018	615.00	655.00	610.00	590.00	700.00	625.00	685.00	600.00	610.00	650.00	635.00	685.00	7660.00
2019	630.00	645.00	605.00	670.00	620.00	610.00	615.00	615.00	595.00	610.00	645.00	590.00	7450.00

APPENDIX B

FINANCIAL DATA

PART 2-EXPENSES

## Expenses FY 2019

### Personnel Services-OT

Overtime	\$7,869.60
Balance	\$7,869.60

### Personnel Services

Full Time	\$234,416.42
Part Time	\$109,497.01
Stipend	\$228.40
Clerical Incentive	\$3,500.00
Longevity	\$480.00
Ed Incentive	\$2,541.82
Signing Bonus	\$0.00
Holiday	\$0.00
Clothing Allowance	\$2,550.00
Separation Costs	\$12,877.14
<b>total</b>	<b>\$366,090.79</b>

### OM Services

Electricity	\$42,684.32
Water/Sewer	\$190.47
Building and Grounds	\$35,281.58
Vehicle Repair and Maint	\$5,845.24
Dept. Equip & Rep/Maint	\$0.00
Office Equip & Rep/Maint	\$0.00
Building Rent?lease	\$59,840.00
Dept Equip Rent/Lease	\$0.00
Security/Fire	\$988.00
Trash Removal	\$2,512.50
Legal	\$0.00
Engineering Services	\$0.00
Consulting	\$7,200.00
Telephone	\$0.00
Advertising	\$0.00
Communication	\$504.00
Cleaning	\$0.00
Extermin & Pest Control	\$0.00
Printing	\$4,145.37
<b>total</b>	<b>\$159,191.48</b>



<b>Snow Removal</b>
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Snow Removal	\$35,303.00
<b>total</b>	<b>\$35,303.00</b>

<b>OM Goods</b>
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Copy Machine Supplies	\$91.33
Office Sundries	\$868.31
Data Processing Supplies	\$151.70
Building Supplies	\$7,048.90
Electrical Supplies	\$42.37
Plumbing Supplies	\$0.00
Heat/Air Supplies	\$0.00
Tools and Hardware	\$4,942.30
Janitorial Supplies	\$198.89
Landscaping	\$41.17
Gasoline	\$0.00
Tires	\$341.40
Parts/Accessories	\$1,000.00
Purchase Clothing	\$894.35
Meter Parts	\$69.00
In-State Travel	\$457.70
Magazines and Subscriptions	\$820.00
Dept Equip-Furniture	\$679.99
<b>total</b>	<b>\$17,647.41</b>

<b>Capital Outlay</b>
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Capital Outlay-Garage	\$0.00
Capital Outlay-Lots	\$49,750.95
<b>Total</b>	<b>\$49,750.95</b>

Exp Reim Gen Fund	\$206,949.00
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<b>Total</b>	<b>\$206,949.00</b>
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<b>Total Line Item Expenses</b>	<b>\$842,802.23</b>
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## ENFORCEMENT

payroll f/t	\$79,897.60
payroll p/t	\$344.96
payroll - overtime	\$217.17
payroll - workers comp	\$0.00
expenses-revolving fund	\$8,149.33
capital projects	\$175,864.75
consultants	\$0.00
separation costs	\$4,584.77

<b>Balance</b>	\$269,058.58
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Refunded to Revolving Fund	\$283,645.00
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Total Expense From Revolving Fund	-\$14,586.42
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# APPENDIX C

## ENFORCEMENT DATA



STATE OF MASSACHUSETTS  
CITY OF BROCKTON (006) - PARKING VIOLATION TICKET  
ENTRY Log Report (All States) BROH  
07/01/2018...06/30/2019

VIOLATION SUMMARY									
CODE	COUNT	FINE	PAID	VOID	MARK	CHALK	DESCRIPTION		
01	4644	92720.00	68%	5%	16%	0%	METER VIOLATION		
02	47	880.00	65%	10%	14%	0%	IMPROPER USE OF SPACE		
03	102	1485.00	73%	1%	11%	0%	PARKING OVER 1 FOOT FROM CURB		
04	6	100.00	50%	0%	50%	0%	LESS THAN 10 FOOT WIDE LANE		
05	62	3100.00	62%	4%	19%	0%	WITHIN 10 FEET OF A HYDRANT		
06	100	2000.00	73%	7%	12%	0%	PARKING IN THE WRONG DIRECTION		
07	1	25.00	0%	100%	0%	0%	PARKING WITHIN AN INTERSECTION		
09	10	250.00	50%	30%	20%	0%	OBSTRUCTING A CROSSWALK		
10	49	1225.00	71%	4%	14%	0%	OBSTRUCTING A SIDEWALK		
11	7	140.00	100%	0%	0%	0%	OBSTRUCTING A DRIVEWAY		
12	1	100.00	0%	0%	100%	0%	PARKING WITHIN A BUS STOP		
13	7	105.00	71%	0%	14%	0%	PARKING WITHIN A TAXI STAND		
14	3042	75875.00	67%	8%	14%	0%	PARKING IN A RESTRICTED AREA		
15	1	20.00	100%	0%	0%	0%	WITHIN 20 FEET OF AN INTERSECTING WAY		
16	2135	31965.00	74%	2%	14%	0%	OVERTIME PARKING		
20	227	34050.00	47%	35%	10%	0%	HANDICAP PARKING AREA		
21	22	3150.00	27%	40%	9%	0%	OBSTRUCTING HANDICAP RAMP		
25	12	1200.00	33%	25%	25%	0%	PARKING WITHIN FIRE LANE		
30	1	50.00	0%	0%	100%	0%	LITTERING		
W01	28	0.00	100%	0%	0%	0%	WARNING		
Violations:	10504	248440.00	69%	7%	15%	0%			
Tickets:	10446								

STATE OF MASSACHUSETTS  
CITY OF BROCKTON (006) - PARKING VIOLATION TICKET  
ENTRY Log Report (All States) BROH  
07/01/2018...06/30/2019

COLLECTION SUMMARY							
	COUNT	FINE	PENALTY	NOTICE	RMV	OTHER	TOTAL
Due	2,579 25%	59,990.00	12,195.00	23,880.00	31,360.00	137.50	127,562.50
Paid	7,190 69%	161,850.00	15,705.00	14,115.00	18,520.00	237.50	210,427.50
Void	677 6%	26,600.00	15.00	0.00	0.00	0.00	26,615.00
Total	10,446	248,440.00	27,915.00	37,995.00	49,880.00	375.00	364,605.00

STATE OF MASSACHUSETTS  
CITY OF BROCKTON (006) - PARKING VIOLATION TICKET  
ENTRY Log Report (All States) BROH  
07/01/2018...06/30/2019

OFFICER SUMMARY	CODE: DESCRIPTION	COUNT	FINE	PAID	VOID	MARK	CHALK
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PCSTEST06

01: METER VIOLATION	1	0.00	100%	0%	0%	0%	0%
16: OVERTIME PARKING	1	0.00	100%	0%	0%	0%	0%

Total: 2 0.00 100% 0% 0% 0%

2 PCSTEST06

01: METER VIOLATION	5	0.00	100%	0%	0%	0%	0%
02: IMPROPER USE OF SPACE	3	0.00	100%	0%	0%	0%	0%
03: PARKING OVER 1 FOOT FROM CURB	3	0.00	100%	0%	0%	0%	0%
04: LESS THAN 10 FOOT WIDE LANE	2	0.00	100%	0%	0%	0%	0%
06: PARKING IN THE WRONG DIRECTION	1	20.00	0%	100%	0%	0%	0%
14: PARKING IN A RESTRICTED AREA	7	0.00	100%	0%	0%	0%	0%
16: OVERTIME PARKING	3	30.00	33%	66%	0%	0%	0%

Total: 24 50.00 87% 12% 0% 0%

P-3 JDELGADO

01: METER VIOLATION	1877	37540.00	67%	4%	16%	0%	0%
02: IMPROPER USE OF SPACE	34	805.00	61%	11%	20%	0%	0%
03: PARKING OVER 1 FOOT FROM CURB	23	370.00	65%	0%	17%	0%	0%
04: LESS THAN 10 FOOT WIDE LANE	1	25.00	0%	0%	100%	0%	0%
05: WITHIN 10 FEET OF A HYDRANT	3	150.00	66%	33%	0%	0%	0%
06: PARKING IN THE WRONG DIRECTION	26	590.00	61%	15%	15%	0%	0%
07: PARKING WITHIN AN INTERSECTION	1	25.00	0%	100%	0%	0%	0%
09: OBSTRUCTING A CROSSWALK	1	25.00	0%	0%	100%	0%	0%
10: OBSTRUCTING A SIDEWALK	1	25.00	100%	0%	0%	0%	0%
11: OBSTRUCTING A DRIVEWAY	3	60.00	100%	0%	0%	0%	0%
13: PARKING WITHIN A TAXI STAND	2	30.00	50%	0%	0%	0%	0%
14: PARKING IN A RESTRICTED AREA	960	24015.00	65%	9%	14%	0%	0%
16: OVERTIME PARKING	1013	15195.00	74%	3%	13%	0%	0%
20: HANDICAP PARKING AREA	68	10200.00	39%	36%	13%	0%	0%
21: OBSTRUCTING HANDICAP RAMP	4	600.00	25%	50%	0%	0%	0%
25: PARKING WITHIN FIRE LANE	8	800.00	37%	25%	25%	0%	0%
W01: WARNING	22	0.00	100%	0%	0%	0%	0%

Total: 4047 90455.00 67% 6% 15% 0%

P-5 TWILLIAMS1

01: METER VIOLATION	2751	55130.00	68%	5%	16%	0%	0%
02: IMPROPER USE OF SPACE	9	180.00	66%	11%	0%	0%	0%
03: PARKING OVER 1 FOOT FROM CURB	75	1220.00	74%	2%	10%	0%	0%



STATE OF MASSACHUSETTS  
CITY OF BROCKTON (006) - PARKING VIOLATION TICKET  
ENTRY Log Report (All States) BROH  
07/01/2018...06/30/2019

04: LESS THAN 10 FOOT WIDE LANE	3	100.00	33%	0%	66%	0%
05: WITHIN 10 FEET OF A HYDRANT	58	2920.00	62%	3%	20%	0%
06: PARKING IN THE WRONG DIRECTION	71	1770.00	77%	2%	11%	0%
09: OBSTRUCTING A CROSSWALK	7	1075.00	71%	14%	14%	0%
10: OBSTRUCTING A SIDEWALK	46	1325.00	71%	4%	15%	0%
11: OBSTRUCTING A DRIVEWAY	3	60.00	100%	0%	0%	0%
12: PARKING WITHIN A BUS STOP	1	100.00	0%	0%	100%	0%
13: PARKING WITHIN A TAXI STAND	5	75.00	80%	0%	20%	0%
14: PARKING IN A RESTRICTED AREA	2044	51210.00	68%	8%	14%	0%
15: WITHIN 20 FEET OF AN INTERSECTING WAY	1	45.00	100%	0%	0%	0%
16: OVERTIME PARKING	1117	16725.00	75%	2%	14%	0%
20: HANDICAP PARKING AREA	159	23850.00	50%	34%	9%	0%
21: OBSTRUCTING HANDICAP RAMP	12	1700.00	8%	50%	8%	0%
25: PARKING WITHIN FIRE LANE	4	400.00	25%	25%	25%	0%
30: LITTERING	1	50.00	0%	0%	100%	0%
W01: WARNING	6	0.00	100%	0%	0%	0%
Total:	6373	157935.00	69%	6%	15%	0%
Officer Totals:	10446	248440.00	68%	6%	15%	0%

STATE OF MASSACHUSETTS  
CITY OF BROCKTON (006) - PARKING VIOLATION TICKET  
ENTRY Log Report (All States) BROH  
07/01/2018...06/30/2019

LOCATION SUMMARY						
NAME	COUNT	FINE	PAID	VOID	MARK	CHALK
ALLEN	61	1640.00	73%	4%	11%	0%
BELMONT	317	8685.00	70%	5%	13%	0%
BOLTON	42	1225.00	69%	0%	11%	0%
CENTRE	26	770.00	80%	3%	7%	0%
CHURCH	3	75.00	66%	0%	0%	0%
CLINTON	572	11600.00	69%	3%	17%	0%
COMMERCIAL	67	3485.00	73%	11%	13%	0%
COTTAGE	368	7340.00	63%	4%	16%	0%
COURT	2	50.00	100%	0%	0%	0%
CRESCENT	235	5395.00	64%	4%	17%	0%
FATHER KENNEY	1	25.00	0%	100%	0%	0%
FRANKLIN	504	10310.00	68%	2%	17%	0%
FREDERICK DOUGLAS	160	3210.00	61%	5%	20%	0%
GREEN	520	11030.00	67%	1%	16%	0%
HEREFORD	27	700.00	66%	0%	14%	0%
L	20	340.00	40%	5%	45%	0%
LEGION	1239	28310.00	74%	3%	15%	0%
LINCOLN	65	1335.00	69%	7%	9%	0%
LOT A1 - MONTELLLO	1	25.00	100%	0%	0%	0%
LOT A2 - TELEPHONE	28	655.00	42%	21%	7%	0%
LOT A3 -	37	1025.00	62%	29%	5%	0%
LOT A4 - WHITE	23	665.00	60%	21%	13%	0%
LOT A5 - WARREN	7	175.00	57%	14%	28%	0%
LOT A6 - BELMONT MAILLOT	588	14650.00	73%	3%	13%	0%
LOT A7 - MARKETPLACELOT	128	2925.00	71%	3%	10%	0%
LOT B - LINCOLN	876	18260.00	66%	14%	10%	0%
LOT B1 - MERIANS	44	1060.00	65%	6%	22%	0%
LOT B2 - STADELMAN	108	2590.00	64%	19%	8%	0%
LOT B3 - L	13	325.00	69%	0%	23%	0%
LOT B4 - FREDERICK DLOT	6	150.00	33%	16%	16%	0%
LOT B5 - WARREN HIGHLOT	14	325.00	35%	14%	21%	0%
LOT B6 - PADDY	17	425.00	64%	23%	11%	0%
LOT B7 - CLINTON	73	1755.00	65%	10%	19%	0%
LOT C - ENTERPRISE	101	2700.00	64%	13%	10%	0%
LOT D - PETRONELLI	293	7350.00	68%	12%	13%	0%
LOT E - FRANKLIN	224	5830.00	62%	13%	14%	0%
LOT F - MASONIC	79	1950.00	48%	18%	27%	0%
LOT G	55	1350.00	52%	23%	18%	0%
LOT H	135	3520.00	54%	18%	16%	0%

STATE OF MASSACHUSETTS  
CITY OF BROCKTON (006) - PARKING VIOLATION TICKET

ENTRY Log Report (All States) BROH

07/01/2018..06/30/2019

MAIN	STREET	2372	62105.00	70%	5%	14%	0%
MAPLE	AVENUE	7	235.00	71%	14%	14%	0%
MONTELLIO	STREET	7	675.00	57%	28%	0%	0%
O		1	25.00	100%	0%	0%	0%
PETRONELLI	WAY	160	3560.00	72%	5%	18%	0%
PLEASANT	STREET	9	250.00	66%	0%	0%	0%
SCHOOL	STREET	70	2240.00	78%	11%	8%	0%
VFW	PARKWAY	5	525.00	80%	0%	0%	0%
VFW PARK	WAY	3	125.00	33%	66%	0%	0%
VFW PK	WAY	5	425.00	20%	40%	40%	0%
VFW PK-WAY		1	100.00	0%	0%	0%	0%
WALES	AVENUE	3	75.00	100%	0%	0%	0%
WARREN	AVENUE	5	200.00	60%	20%	0%	0%
WEST ELM	STREET	646	12920.00	67%	3%	19%	0%
WEST RAILROAD	AVENUE	67	1600.00	77%	2%	4%	0%
WHITE	AVENUE	6	145.00	66%	16%	16%	0%
Total:		10446	248440.00	68%	6%	15%	0%

APPENDIX D-

PROPERTIES UNDER  
MANAGEMENT



	Spaces	total
	<b>Lots</b>	
A1	Montello	87
A2	Telephone/School Dept	89
A4	White Ave	24
A5	Warren Ave	72
A6	Belmont/Main	19
A7	Marketplace	49
B	Lincoln	153
B1	Merian's	23
B2	Stadelman	85
B3	L St	14
B4	Frederick Douglas Ave	13
B5	Warren/High	26
B6	Paddy Lane	19
B7	Clinton Ave	15
D	Petronelli/Franklin	82
E	Franklin	36
H	Trinity Lot	78 Upper portion of lot is now under construction for new garage
	Adams Garage	442
r	West RR Ave	26 on st permit only
2	Porter Lot	68 leased
3	BCA	43 leased
	D'Angelo's	47 leased
	BAT Garage	60 leased-managed by BAT-displaced from Trinity Lot