

BROCKTON COUNCIL ON AGING  
BOARD ON DIRECTORS' MINUTES  
January 13, 2020

Present: R. Bath, D. Andrews, C. Reichenberg, C. DeLorey, T. Bourassa,  
D. Clague, I. Clague, B. Fox, R. Graham, J. Madden

Absent: J. Moynihan

Minutes of December 2, 2019 approved

Treasurer's Report: Opening \$44,345.50 Closing \$46,734.50 approved

Director's Report: Our new Mayor, Robert Sullivan, is focused on customer service in all departments and training will happen in February for the COA volunteers; the Conservation Commission meeting regarding the parking lot will be January 15 at 6:00; a CFO Capital Improvement Plan was submitted with priority #1 being the parking lot expansion, #2 being the expansion of the building and building maintenance being last; completion of the Lock Box Program is a goal for 2020; conversations with Massasoit on the LifeLong Learning Program are ongoing; increase staffing and cross training employees is another goal as is reaching out to the community; any other suggestions are welcome; there will be a city wide listening session on January 29<sup>th</sup> being held by Mayor Sullivan; final van training will be January 23<sup>rd</sup>

Carla's Report: Craft with West Acres has been re-scheduled for January 27<sup>th</sup> at 1pm with legal consultants at 10:00 am; no trips until spring

Dottie's Report: There will be a health education meeting every 4<sup>th</sup> Monday of the month beginning January 27<sup>th</sup>; food commodity program is ongoing and increasing; for qualified members there is a chance to reduce the Medicare monthly payment from social security

Building Committee: strategic plan is completed; \$26,800 is left from Friends after paying for parking lot engineering; CFO suggests a debt exclusion for the \$2M needed for the building expansion, the City council must put it on the ballot for Nov 2020 so people can vote on it, the monies can only be used for the COA, the approximate cost will be \$1.24 per month per taxpayer; capital improvements are needed now and the city is being asked to do the work

New Business: Richard Bath has been re-elected as Chairman of the Board; Carol will be away May and June and a new secretary is needed; A feasibility study will be started.

Next meeting: February 3, 2020