

<u>TOPIC/AGENDA</u>	<u>FINDINGS/DISCUSSION</u>	<u>RECOMMENDATIONS/ACTIONS</u>	<u>FOLLOW-UP</u>
6. Staff Update	Promotion of Samantha Westgate to Children's Librarian. There are 2 Branch employees out on FMLA, hired temp employees from Biblio Temps.	Motion by Frank Ciarfella, second by Aminah Pilgrim; voted unanimous. Motion to approve by Aminah Pilgrim, second by Margaret Mone; voted unanimous.	
7. Physical Plant Update	The White Ave. door needs to be replaced. We received a quote of \$9,900 to replace it.	Motion to not spend more than \$9,900 by Lisa O'Donnell second by Frank Ciarfella; voted unanimous.	
8. Formation of Subcommittees	Formed a subcommittee for Paul Engle's review.	Subcommittee members Aminah Pilgrim, Lisa O'Donnell and Margaret Mone.	
9. Adjournment	Meeting adjourned at 7:50 p.m. Next meeting, Tuesday November 12, 2019.	Motion by Margaret Mone, second by Frank Ciarfella; voted unanimous.	