



City of Brockton

Information Technology Board

BILL CARPENTER
MAYOR

BILL SANTOS
CHAIRMAN

Members; Shirley Asack, Tobias Cowans, Brian Creedon, Mark D'Agostino, Neal Fama, Christopher Hill, John O'Donnell, Aldo Petronio

Date: October 23, 2019
To: IT Board Members
From: Bill Santos, Chairman
Re: Minutes of Meeting October 9, 2019

Call to Order: 9:45

Members Present: Brian Creedon, Neal Fama, Christopher Hill, John O'Donnell, Aldo Petronio, Chairman Bill Santos

Members not present: Shirley Asack, Tobias Cowans, Mark D'Agostino,

- 1) Approval of Minutes – The minutes of September 11th meeting were accepted.
- 2) Old Business – Items in discussion:
 - GIS Update / Member John O'Donnell sent septic and well information to Tighe & Bond. John requested moving GIS maps to a more convenient place on the City's website
 - Open Check book / scheduled to go live Monday or Tuesday October 15
 - Website update / Seamless Doc's (ADA 508) compliant
 - WOMBAT / Security Training / 50% Complete / had to resend to staff who did not complete the training and will resend to staff that did not complete.
 - HR Direct Deposit – On Hold
 - Employee Self-Serve – moving forward/meeting planned 9/12
 - Street Light project update / Complete / node failure Training to be completed.
 - Camera software monitoring / Hardware Upgrade Complete /Software Upgrade needed.
 - Permits & Code Enforcement / moving forward with permits and fines / seeking management software / BOH training September 30th/TOLEMI Software.

“City of Champions”

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- 3) Discuss Policies, Procedures and Standards – discussion with HR regarding Online Use and Training / Social Media policy needs to be updated
- 4) New Business – Items in discussion:
 - ITC ADA 508 Compliance / Seamless Docs.
 - I LOOP being converted to fiber...needs fiber in garage
 - BPS / Windows 7-10 Upgrade
 - City / Windows 7-10 Upgrade / Office 2019 – 365

Meeting Adjourned: 10:40

Next meeting will be Wednesday, November 13 at 9:30am in the GAR room