



City of Brockton

Information Technology Board

BILL CARPENTER
MAYOR

BILL SANTOS
CHAIRMAN

Members; Shirley Asack, Tobias Cowans, Brian Creedon, Mark D'Agostino, Neal Fama, Christopher Hill, John O'Donnell, Aldo Petronio

Date: September 26, 2019
To: IT Board Members
From: Bill Santos, Chairman
Re: Minutes of Meeting September 11, 2019

Call to Order: 9:48

Members Present: Shirley Asack, Tobias Cowans, Brian Creedon, , Neal Fama, John O'Donnell, Aldo Petronio, Chairman Bill Santos

Members not present: Mark D'Agostino, Christopher Hill

- 1) Approval of Minutes - The minutes of April 10th meeting were accepted.
- 2) Old Business - Items in discussion:
 - GIS Update /Maps are all Set/Member Brian Creedon will send septic and well information to Member John O'Donnell
 - The need for a GIS coordinator /HR - 66=84K/not currently funded
 - Open Check book /working on HIPPA issues
 - Website update / maintaining contract to configure mandates
 - WOMBAT / Security Training / 50% Complete / had to resend to staff who did not complete the training and will resend to staff that did not complete.
 - HR Direct Deposit - On Hold
 - Employee Self-Serve - moving forward/meeting planned 9/12
 - Street Light project update / Complete /node failure Training to be completed.
 - Camera software monitoring / Hardware Upgrade Complete /Software Upgrade needed.
 - Permits & Code Enforcement / moving forward with permits and fines / seeking management software / BOH training September 30th/TOLEMI Software.

"City of Champions"

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- 3) Discuss Policies, Procedures and Standards – discussion with HR regarding Online Use and Training / Social Media policy needs to be updated
- 4) New Business – Items in discussion:
 - ITC ADA 508 Compliance / Seamless Docs.
 - I LOOP being converted to fiber
 - Change in Time for CFO's meeting
 - BPS / Windows 7-10 Upgrade
 - City / Windows 7-10 Upgrade / Office 2019 – 365

There was a discussion on the IT Boards meeting time. Member Aldo Petronio made a motion to change the meeting time to 9:30 instead of 9:45 to help members get to the CFO's meeting that follows. Member John O'Donnell seconded the motion and the Board agreed.

Meeting Adjourned: 11:18

Next meeting will be Wednesday, October 9th at 9:30am in the GAR room