

**BOARD OF LIBRARY TRUSTEES  
MEETING MINUTES**

DATE: June 17, 2019 TIME: 6:35p.m. PLACE: Main Library  
 PRESENT: Mark Linde, Chairperson; Joseph Policape; Frank Ciarfella; Lisa O'Donnell; Phyllis Ellis; Margaret Mone; Paul Engle, Library Director  
 ABSENT: Jocelyn Meek, Vice Chairperson; Lawrence Siskind; Aminah Pilgrim  
 VISITORS: Tracey Silvestry  
 RECORDING: Tina King

| <u>TOPIC/AGENDA</u>                    | <u>FINDINGS/DISCUSSION</u>  | <u>RECOMMENDATIONS/ACTIONS</u>  | <u>FOLLOW-UP</u> |
|--|---|---|------------------|
| 1. Acceptance of Minutes               | Minutes from May 7, 2019 were approved as amended.  | Motion to amend by, Frank Ciarfella; second by, Margaret Mone; voted unanimous.   |                  |
| 2. Hearing of Visitors                 | Tracey Sylvestri spoke to the Trustees concerning the use of the Children's Craft Room to have their Let's Make Friends group meetings. They also requested space for storage.                            | Paul gave the group permission to use the room store their supplies in the storage closet. They are not to use the closet space to store for storing any personal belongings. |                  |
| 3. Director's Report                   | Updated the Board on the following:<br>Sign for front of the Main Library<br>Repointing project – done by the end of fiscal year<br>Draft for strategic plan<br>Many meeting, communications and programs |   |                  |
| 4. Chairman's Report                   | Discussed budget hearing.<br>Summer meeting dates – July 15, 2019<br>Fall meeting date – September 16, 2019   |   |                  |
| 5. Staff update                        | Michelle Poor, Head of Technical Services has been terminated.<br>Internal job posting should be posted on Friday.  |   |                  |
| 6. Establish Potential Summer Meetings | See Chairman's Report   |   |                  |
| 7. Director Review                     |   | Motion for Paul Engle to receive a pay raise to \$97,964<br>To be paid retro actively from December 12, 2018 by Margaret Mone, second by Joseph Policape; voted 5 to 1 .      |                  |

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| 8. Other topics Chair did not reasonably anticipate might be discussed | None                       |                                |                  |

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| 9. Adjournment | Meeting adjourned at 7:53pm. | Motion by Frank Ciarfella, second Joseph Policape;<br>voted unanimous. |  |
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