



# City of Brockton

## Information Technology Board

**BILL CARPENTER**  
MAYOR

**BILL SANTOS**  
CHAIRMAN

*Members; Shirley Asack, Tobias Cowans, Brian Creedon, Mark D'Agostino, Neal Fama, Christopher Hill, John O'Donnell, Aldo Petronio*

Date: April 22, 2019  
To: IT Board Members  
From: Bill Santos, Chairman  
Re: Minutes of Meeting April 10, 2019

Call to Order: 9:45

Members Present: Shirley Asack, Brian Creedon, Mark D'Agostino, Neal Fama, Christopher Hill, John O'Donnell, Aldo Petronio, Chairman Bill Santos

Members not present: Tobias Cowans

- 1) Approval of Minutes – The minutes of February 13<sup>th</sup> meeting were accepted.
- 2) Old Business – Items in discussion
  - GIS Update /Maps are all Set/ Meeting Scheduled 4/11
  - The need for a GIS coordinator /HR - 66=84K
  - Open Check book / DEMO Scheduled today
  - Website update
  - WOMBAT / Security Training / 50% Complete / had to resend to staff who did not complete the training.
  - HR Direct Deposit – will speak with HR & Auditing Dept. Heads
  - Employee Self-Serve – will speak with HR & Auditing Dept. Heads
  - Street Light project update / Complete /Currently Training
  - Camera software monitoring / Hardware Upgrade Complete /Software Upgrade needed.
  - Permits & Code Enforcement / moving forward with permits and fines / seeking management software.
- 3) Discuss Policies, Procedures and Standards – discussion with HR regarding Online Use and Training.
- 4) FY2020 Budget – No discussion

*“City of Champions”*

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5) New Business - Library Phone Bid - Create a five point rating system

Meeting Adjourned: 10:49

Next meeting will be Wednesday, May 8<sup>th</sup> at 9:45am in the GAR room