



CITY OF BROCKTON

AUTHORIZATION AGREEMENT FOR EMPLOYEE DIRECT PAYROLL DEPOSIT

Employee Name: _____ Effective Date: _____

Employee ID: _____ Phone: _____

BANK INFORMATION

Deposit Priority (1) – Deducts this amount 1st Allow Partial Deduction
Full Deposit or Balance

New Delete Change New Amount \$ _____

Bank Transit/Routing# (9 digits): _____ Account Number: _____

Bank Name: _____ Checking Savings

Deposit Priority (2) – Deducts this amount 2nd Allow Partial Deduction
Full Deposit or Balance

New Delete Change New Amount \$ _____

Bank Transit/Routing# (9 digits): _____ Account Number: _____

Bank Name: _____ Checking Savings

Deposit Priority (3) – Deducts this amount 3rd Allow Partial Deduction
Full Deposit or Balance

New Delete Change New Amount \$ _____

Bank Transit/Routing # (9 digits): _____ Account Number: _____

Bank Name: _____ Checking Savings

Deposit Priority (4) – Deducts this amount 4th Allow Partial Deduction
Full Deposit or Balance

New Delete Change New Amount \$ _____

Bank Transit/Routing # (9 digits): _____ Account Number: _____

Bank Name: _____ Checking Savings

Deposit Priority (5) – Deducts this amount 5th Allow Partial Deduction
Full Deposit or Balance

New Delete Change New Amount \$ _____

Bank Transit/Routing # (9 digits): _____ Account Number: _____

Bank Name: _____ Checking Savings

I herby authorize the City of Brockton to deposit my net pay as indicated above at the financial institution(s) named above. I understand and agree to hold the above named financial institution(s) harmless for any erroneous deposits or adjustments not caused by the financial institution.

It is understood that I may terminate this agreement at any time by written notification to the Human Resources Department. Any such notification to the City shall be effective only with respect to entries initiated by the City after receipt of such notification and reasonable opportunity to act upon it.

EMPLOYEE SIGNATURE: _____ **DATE:** _____

Please note: Regarding "Full Deposit or Balance" - Only **One Box** can be checked