

City of Brockton, Massachusetts

# **Chapter 30B Quote Form**

# **($10,000 To $50,000) Chp. 30b (Goods & Services)**

 \**written contract required for all procurements over $10,000*

Dept.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

**1)** Type of Supplies and/or Services to be Purchased

 ‑ Purpose of Use

**2)** Is this an Emergency Procurement/or Sole Source (***Under $50,000***) ? (Yes/No)

##  If so, why?

**3)** Quotations Solicited From

 A. Company Name: Quote:

Date:

 Address:

 Contact Person : Phone:

 B. Company Name : Quote:

 Date:

 Address:

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##  Contact Person : Phone:

 C. Company Name: Quote:

 Date:

##  Address:

 Contact Person : Phone:

Authorized by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Head's Signature /Date Approved: Michael C. Morris/Date

 Chief Procurement Officer