

City of Brockton, Massachusetts

# **Chapter 30B Quote Form**

# **($10,000 To $50,000) Chp. 30b (Goods & Services)**

\**written contract required for all procurements over $10,000*

Dept.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

**1)** Type of Supplies and/or Services to be Purchased

‑ Purpose of Use

**2)** Is this an Emergency Procurement/or Sole Source (***Under $50,000***) ? (Yes/No)

## If so, why?

**3)** Quotations Solicited From

A. Company Name: Quote:

Date:

Address:

Contact Person : Phone:

B. Company Name : Quote:

Date:

Address:

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## Contact Person : Phone:

C. Company Name: Quote:

Date:

## Address:

Contact Person : Phone:

Authorized by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Head's Signature /Date Approved: Michael C. Morris/Date

Chief Procurement Officer