



CITY OF BROCKTON

Department of Planning and Economic Development

Planning Board

Conservation Commission

Lot Release Submission Requirements

- 6 sets of all checklist materials shall be correlated into packets and folded to fit into a 12 x 15" envelope. Failure to do this will constitute an INCOMPLETE APPLICATION.
- A .pdf copy of the entire packet shall be emailed to planning@cobma.us
- The Department of Planning & Economic Development will notify any applicant within 48 hours of filing, if the submittal is incomplete.
- A complete application shall contain each of the following documentation, unless otherwise stated by the Department.

Please Check Off All Items

- Application:** Completed Application for the Release of Lots from Planning Board Covenants (this form) signed by Applicant and Owner of Property
- Detailed cost estimate:** Showing all work remaining to complete subdivision as approved by the Planning Board.
- A narrative or other supporting material explaining the reasoning for release of lots.**
- Copy of recorded easements, deed transactions, and title transfers (if applicable)**

An application will not be considered complete and will not be submitted to the Planning Board for its action until all required documentation/information has been submitted to the Department of Planning & Economic Development and filed by the correct deadline.

Completed lot release applications are due at the same deadlines as ZBA Returns & Preliminary Plans (see Brockton Planning Board Deadline Schedule)

Application for Release of Lots from Planning Board Covenants

Effective Sept 19, 2016

OFFICIAL USE:

Date of Receipt: _____ Received By: _____ Date of Approval: _____
Complete _____ Not Complete _____ Date: _____

The following application is made to the City of Brockton Planning Board in accordance with the provisions of Massachusetts General Law Chapter 41, Sections 81K-81GG, "The Subdivision Control Law," and the City of Brockton Subdivision and Board Rules and Regulations.

I. Application Information

Address of Property Location: _____

Plot #: _____ Assessor's Parcel ID: _____

Name of Owner(s): _____

Address: _____ Zip Code: _____

Telephone #: _____ Email: _____

Signature: _____

Owner's Agent: _____

Address: _____ Zip Code: _____

Telephone #: _____ Email: _____

Signature: _____

Tenant/Lessee/Purchaser (If Applicable): _____

Address: _____ Zip Code: _____

Telephone #: _____ Email: _____

Signature: _____

2. Subdivision/Lot Release Information

Subdivision Name: _____

Number of Lots in Subdivision: _____

Date of Approval: _____

Definitive Plan Recorded at the Plymouth County Registry of Deeds:

Book _____ Page _____

Covenants Recorded at the Plymouth County Registry of Deeds:

Book _____ Page _____

Number of Lots Already Released: _____

Amount Currently Held: \$ _____

Lots Currently Under Covenant: _____

Work Completed:

Total: \$ _____

Work to be Completed:

Total: \$ _____

Lots being requested:

Authorization (Must be Signed by the Owner of the Property)

I am the record owner of the property for which this application is being filed and as such, I am familiar with the details of this request as it impacts my property.

I hereby give permission for this application to be filed with the full understanding that certain restrictions may be placed on the property relative to the approval of this request.

I further certify that under the penalties of perjury, I am authorized to sign this application.

Name (Please Print): _____

Signature: _____

Date: _____

If representing a group, corporation, or other organization please attach a copy of authorization for you to act on behalf of such organization for the purposes of this application.