Lot Release Submission Requirements

- 6 sets of all checklist materials shall be correlated into packets and folded to fit into a 12 x 15” envelope. Failure to do this will constitute an INCOMPLETE APPLICATION.
- A .pdf copy of the entire packet shall be emailed to planning@cobma.us
- The Department of Planning & Economic Development will notify any applicant within 48 hours of filing, if the submittal is incomplete.
- A complete application shall contain each of the following documentation, unless otherwise stated by the Department.

Please Check Off All Items

☐ Application: Completed Application for the Release of Lots from Planning Board Covenants (this form) signed by Applicant and Owner of Property

☐ Detailed cost estimate: Showing all work remaining to complete subdivision as approved by the Planning Board.

☐ A narrative or other supporting material explaining the reasoning for release of lots.

☐ Copy of recorded easements, deed transactions, and title transfers (if applicable)

An application will not be considered complete and will not be submitted to the Planning Board for its action until all required documentation/information has been submitted to the Department of Planning & Economic Development and filed by the correct deadline.

Completed lot release applications are due at the same deadlines as ZBA Returns & Preliminary Plans (see Brockton Planning Board Deadline Schedule)
Application for Release of Lots from Planning Board Covenants

Effective Sept 19, 2016

OFFICIAL USE:
Date of Receipt: ___________________________ Received By: ___________________________ Date of Approval: ___________________________

Complete: ___________________________ Not Complete: ___________________________ Date: ___________________________

The following application is made to the City of Brockton Planning Board in accordance with the provisions of Massachusetts General Law Chapter 41, Sections 81K-81GG, “The Subdivision Control Law,” and the City of Brockton Subdivision and Board Rules and Regulations.

1. Application Information

Address of Property Location: ___________________________

Plot #: ___________________________ Assessor’s Parcel ID: ___________________________

Name of Owner(s): ___________________________

Address: ___________________________ Zip Code: ___________________________

Telephone #: ___________________________ Email: ___________________________

Signature: ___________________________

Owner’s Agent: ___________________________

Address: ___________________________ Zip Code: ___________________________

Telephone #: ___________________________ Email: ___________________________

Signature: ___________________________

Tenant/Lessee/Purchaser (If Applicable): ___________________________

Address: ___________________________ Zip Code: ___________________________

Telephone #: ___________________________ Email: ___________________________

Signature: ___________________________
2. Subdivision/Lot Release Information

Subdivision Name: ____________________________
Number of Lots in Subdivision: ____________________________
Date of Approval: _____________________________

Definitive Plan Recorded at the Plymouth County Registry of Deeds:
Book ___________________________________________ Page ___________________________

Covenants Recorded at the Plymouth County Registry of Deeds:
Book ___________________________________________ Page ___________________________

Number of Lots Already Released: ____________________________
Amount Currently Held: $_________________

Lots Currently Under Covenant: __________

Work Completed:
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Total: $_______________

Work to be Completed:
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Total: $_______________

Lots being requested:
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

__________________________________________________________________________________________
Authorization (Must be Signed by the Owner of the Property)

I am the record owner of the property for which this application is being filed and as such, I am familiar with the details of this request as it impacts my property.

I hereby give permission for this application to be filed with the full understanding that certain restrictions may be placed on the property relative to the approval of this request.

I further certify that under the penalties of perjury, I am authorized to sign this application.

Name (Please Print): ________________________________

Signature: ________________________________

Date: ________________________________

If representing a group, corporation, or other organization please attach a copy of authorization for you to act on behalf of such organization for the purposes of this application.