

Approved
4/9/18

**CITY OF BROCKTON
WATER COMMISSION
Minutes
March 12, 2018**

Present: Ossie Jordan, Chairman/Commissioner
Bernie Hassan, Commissioner
Jim Bragg, Commissioner
Dan Murphy, Commissioner
Brian Creedon, Water Systems Manager
April Troxell, Secretary

Absent: Harland Osgood, Commissioner
Larry Rowley, DPW Commissioner

Attending: David Driscoll; Hajjar Management
Amanda Langer-Rocha; JK Holmgren Inc
Anne Beauregard, Councilor Ward 5

Mr. Jordan called the meeting to order at 10:02 A.M. Mr. Creedon noted that Mr. Osgood will not be attending. Mr. Jordan asked for the approval of the February 12, 2018 minutes. Mr. Murphy moved for discussion of the minutes which was seconded by Mr. Hassan. Mr. Bragg noted that the last sentence in the 5th paragraph was made by him and should be removed from the minutes. Mr. Jordan called for a vote on the amended minutes and it passed unanimously.

Mr. Jordan asked Mr. Creedon if there was anything to report on water mains and staffing. Mr. Creedon noted that street opening permits will begin in April and that routine work is always being done. Mr. Jordan observed the replacing of shut-off valves and minor piping work in his area of the city. Mr. Creedon noted that he has received communication that the City has annual training plan and that CDM has submitted it to DEP.

Mr. Jordan asked Mr. Creedon to discuss the flows. He stated that he has distributed both the March and February's flows and last year's March's flows and the usage has been lowered most being between 9.0 and 9.5 MGD and that Silver Lake is at plus 3.27 and has been full since March 2nd when we got 4.72 inches of rain. He also stated this compared to it being 60 inches down last year. He stated that rainfall was heavy with almost 6 inches in February and over 7 inches this month. We stopped diverting Monponsett and Furnace at the end of February. The Commission agreed that we are in the Normal Phase of the Drought Management Plan with no water restriction.

Mr. Jordan called for 10:15 am agenda for Apothecare. Ms. Langer-Rocha distributed a record of the usage for 720 Centre St which is the present place of business for them which had an average usage of 386 per day and noted that it is considered a light manufacturing and distribution office. **Mr. Bragg moved to approve at 300 gallons per day per which was seconded by Mr. Hassan and approved unanimously.**

Mr. Jordan called for the 10:30 am item on the agenda for 583 Pleasant St. Westgate Realty Trust apartments. Mr. David Driscoll, of Hajjar Management, requested to separate the 6 buildings of the complex to individual metered accounts from one single account. **Mr. Bragg moved to approve the item for 5 additional services and was seconded by Mr. Hassan and the motion was voted to approve.**

Mr. Bragg moved to open the annual meeting which was seconded by Mr. Hassan, and the meeting began with Mr. Bragg nominating Mr. Jordan as Chairman it was seconded by Mr. Murphy, it was voted unanimously. Mr. Murphy nominated Mr. Hassan as Vice Chairman which was seconded by Mr. Bragg

Approved
4/9/18

and voted unanimously. Mr. Bragg nominated Mr. Creedon as Clerk which was voted unanimously. Mr. Creedon noted that Ms. April Troxell is the Secretary of the Commission.

At 11:04 am Mr. Hassan moved to reopen the meeting which was seconded by Mr. Bragg and the meeting was reopened.

Mr. Jordan reopened the meeting for Other Business and stated that in April a Rate Hearing must be held in the evening. He stated that Mr. Condon should be invited to our April meeting to give us his opinion on the water rates and noted that Mr. Creedon has shared an email on the present water rates from Mr. Condon. The hearing will be at a school hopefully at the Angelo School where we had the DEP hearing with the speaker system available.

Mr. Murphy stated that we need to look at budget issues and requests for new equipment and what amount that the Water Enterprise Fund may owe to the City General Fund. Councilor Beauregard asked that maybe the Commission can look at discount policies like the senior citizen programs that allow discounts on the Tax rate for doing assistant work at City Hall.

Ms. Troxell stated that the Commission might consider modification in the sprinkler system tables in the rate ordinance and charges as there are a number of fire services that are not listed in our database.

After a discussion of the night that the meeting should be held and the date of Thursday April 26 2018 was chosen.

Mr. Creedon noted that the revenue projection after mailing of the third quarter billing in February and we are at 70% for rates and water fees collected last year and that Water Lien account now that tax liens were issued of 2017 at 93.4% along with Committed Interest at 101.7% of last years revenues.

Mr. Bragg noted that the Central Plymouth County Water District (CPCWD) Advisory Board that he is the Mayor's appointed member was held and that the Brockton member of the Advisory Board on the Brockton CPCWD Board member previously held by Patrick Quinn is Joanne Zigmund.

The next regular meeting is scheduled for April 9 2018 at 10:00 AM and Mr. Condon should be invited.

Mr. Murphy moved to adjourn. This motion was seconded by Mr. Hassan and passed unanimously.

The meeting adjourned at 12:05 PM.

Respectfully submitted and certified by:

Brian M. Creedon,
Water Systems Manager
Clerk of the Commission