

**BOARD OF LIBRARY TRUSTEES
DRAFT MEETING MINUTES**

DATE: September 28, 2015 TIME: 6:30 p.m. PLACE: Main Library
PRESENT: Mark Linde, Chairperson; Margaret Mone, Vice Chairperson; Nancy Smith; Jocelyn Meek; Elliot Miller; Lawrence Siskind; Aminah Pilgrim;
Joseph Policape; Keith Choquette, Assistant Library Director
ABSENT: None
VISITORS: None
RECORDING: Tina King

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATIONS/ACTIONS	FOLLOW-UP
1. Acceptance of Minutes	Minutes from July 20, 2015 were accepted as submitted.	Motion to accept by, Eliot Miller, second by Margaret Mone; voted unanimous.	
2. Hearing of Visitors	None		
3. Director's Report	<p>Everything going well with the staff and new employees.</p> <p>Library Page, Deanna Miranda, resigned August 15, 2015.</p> <p>John Reardon workers compensation appeal claim still pending.</p> <p>Public Properties repaired light ballast at East Library.</p> <p>Associated Elevator serviced the elevator at the White Ave. entrance.</p> <p>East Branch lost power on September 17, 2015, due to a breaker problem. The branch closed at 6:30pm that night.</p> <p>Public Properties will be replacing the Surge Ejector Pump at the East Branch Library.</p> <p>OCLN has upgraded the network equipment for the library computers.</p> <p>Lucia Shannon will be the Project Director for the \$15,000, 2 year grant, from the Library Services & Technology Act and MLBC to fund programs. These programs will be for the youth regarding science, technology and mathematics.</p> <p>As we are waiting for City approval for the Foundation grant to open extra hours at the branch libraries; we have been opening the West and East Branches at 8am on Monday and Tuesday mornings and the East Library until 9pm on Thursday evenings. We needed to start this after labor in order to meet State Aid requirements.</p> <p>Attended the MBLC training on State Aid, OCLN technology roundtable and Director's retreat.</p> <p>We are hosting an 8 weeks series called Living Better in Brockton.</p>		

<u>TOPIC/AGENDA</u>	<u>FINDINGS/DISCUSSION</u>	<u>RECOMMENDATIONS/ACTIONS</u>	<u>FOLLOW-UP</u>
4. Chairman's Report	<p>Welcomed new trustees; Lawrence Siskind; Dr. Aminah Pilgrim; Joseph Policape and Jean Derenoncourt. Gave a brief back ground of the responsibilities of the Board of Library Trustees.</p> <p>Mr. Siskind asked if the Carnegie letter he gave the library has been displayed.</p>	<p>Ask Lucia Shannon if she knows anything about the letter.</p>	
5. LSTA Grant	<p>This is a 2 year grant, Lucia will manage the program, in which she will have different speakers for teens. This program will also restart the Teen Advisory Board.</p>	<p>Waiting for approval by City Council in October.</p>	
6. Old Business	<p>The Foundation gave the Library a grant for \$75,000 and the city put in another \$20,000 to be voted on in the City Council meeting tonight.</p>	<p>MOA was drawn up and approved by the Union and the City.</p> <p>This is a 1 year grant.</p> <p>The city added the \$20,000 for the security cost.</p> <p>Look into Sunday hours.</p>	
7. Adjournment	<p>Meeting adjourned at 7:33pm.</p>	<p>Motion by Margaret Mone, second by Eliot Miller; so moved.</p>	