

**BOARD OF LIBRARY TRUSTEES
DRAFT MEETING MINUTES**

DATE: February 23, 2015 TIME: 6:30 p.m. PLACE: Main Library
PRESENT: Elliot Miller, Chairperson; Janice Johnson Plumer, Vice Chairperson; Mark Linde; Margaret Mone; Janet Landerholm; Jocelyn Meek;
Elizabeth Marcus, Library Director
ABSENT: Nancy Smith; Daryle Brown
VISITORS: None
RECORDING: Tina King

<u>TOPIC/AGENDA</u>	<u>FINDINGS/DISCUSSION</u>	<u>RECOMMENDATIONS/ACTIONS</u>	<u>FOLLOW-UP</u>
1. Acceptance of Minutes	Minutes from December 15, 2014 were accepted as submitted.	Motion to accept by Margaret Mone, second by Jocelyn Meek; voted unanimous.	
2. Hearing of Visitors	None		
3. Director's Report	<p>The workers compensation appeal for John Reardon is still pending.</p> <p>Had an appointment with the Mayor to discuss filling internal promotions, but it was cancelled due to snowstorms.</p> <p>The City will be replacing the paper towel holders with automatic hand dryers in the four public men's and women's bathrooms. We will be charged for labor and materials from them.</p> <p>All the exterior lighting at the main library has been replaced with LED diode energy efficient lighting. These lights should lower our electric bill and hopefully last for 10years.</p> <p>The walls in the Media room will be painted a pale yellow.</p> <p>Burnell Controls has been contracted to provide semiannual preventative maintenance of the main library HVAC system.</p> <p>The City has shoveled the snow off of the libraries roofs for a cost of \$3600.</p> <p>Betsy would like to offer Ed and Steve 3 comp days each to use in the spring, for all their hard work shoveling and sanding during the snowstorms.</p> <p>Discussed one book one Brockton, want to form a committee of 10 including Betsy, Jocelyn Meek, Paula Jones and others.</p> <p>Discussed casino at fair grounds and affect on the west library.</p>	<p>Janice Johnson-Plumer will send Betsy the name and phone number of the schools contactor for the Library to use.</p> <p>Trustees didn't agree thought it would set a precedence, wanted Betsy to send them a thank letter from the Trustees and have a copy put in their personnel file.</p>	

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4. Chairman's Report	Ed discussed his running for school committee for ward 3. Which is why he didn't want to continue on as chairperson of the Board.		
5. Committee Reports	None		
6. Election of Officers	<p>Nominations for Chairperson: Mark Linde</p> <p>Nominations for Vice Chairperson: Margaret Mone</p>	<p>Motion to hold off elections until March meeting for full board by Janet Landerholm, second by Jocelyn Meek; voted 3 yes 3 no. Ed decided to hold elections at the present meeting.</p> <p>By Elliot Miller, second Margaret Mone; voted 4 for 2 no vote.</p> <p>By Elliot Miller, second by Mark Linde; voted unanimous.</p>	
7. Old Business	Discussion to extend Directors contract until March meeting.	Motion to extend contract until March 16 2015 meeting by Mark Linde, second by Janet Landerholm; voted unanimous.	
8. Adjournment	Meeting adjourned at 7:40pm.	Motion by Mark Linde, second by Elliot Miller; so moved.	