



City of Brockton

Information Technology Board

BILL CARPENTER
MAYOR

BILL SANTOS
CHAIRMAN

Members; Shirley Asack, Brian Creedon, Mark D'Agostino, Neal Fama, Kevin Galligan, Nicholas Giaquinto, John O'Donnell, Aldo Petronio

Date: February 11, 2016
To: IT Board Members
From: Bill Santos, Chairman

Re: Minutes of Meeting February 9, 2016

Call to Order: 9:45

Members Present: Shirley Asack, Brian Creedon, Mark D'Agostino, Kevin Galligan, John O'Donnell, Aldo Petronio

Members not present: Neal Fama, Nick Giaquinto, Chairman Bill Santos

Chairman Bill Santos was not present due to illness. Member Brian Creedon volunteered to Chair the meeting.

- 1) Approval of Minutes - The minutes of the January 13, 2016 meeting were accepted.
- 2) Budget FY2016 - Member Brian Creedon spoke about the need to move forward with GIS and asked where we were in the project. He also wanted to know if there was a budget request to continue updating GIS and Training. Member John O'Donnell told the board he was pursuing Grant funds. The Information Technology Board budget form & Capital Requests was also mentioned.
- 3) Old Business -The board discussed various technology issues in the City including:
 - GIS is moving forward
 - ESS is also moving forward/Server & Software complete / DD for all BPS Employees / creating and testing email addresses
 - Installation video cameras in the City / joint effort with Schools, City with assistance from the Fire Department
 - 1380 Main street / Fiber/ Radio
 - New Councilors /Email, Phonebook, Phone lines

"City of Champions"

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- 4) Discuss Policies, Procedures and Standards – No discussion
- 5) New Business – Items in discussion
 - Go Docs
 - BEMA / HHAN (health homeland alert network) / Alert system /phone mail / text / how well it worked during the recent storms.
 - Member Aldo Petronio spoke about an Ordinance on construction & open roads in Brockton / Vendors are responsible to put in a conduit. Member Shirley Asack suggested a letter from the IT Board should go to the Engineering & Building Departments reminding them of this ordinance.

Meeting Adjourned: 10:26

Next meeting will be Wednesday, March 9, 2016 at **9:45am** in the GAR room at City Hall