



# City of Brockton

## Information Technology Board

**BILL CARPENTER**  
MAYOR

**BILL SANTOS**  
CHAIRMAN

*Members; Shirley Asack, Brian Creedon, Mark D'Agostino, Neal Fama, Kevin Galligan, Nicholas Giaquinto, John O'Donnell, Aldo Petronio*

Date: July 21, 2016  
To: IT Board Members  
From: Bill Santos, Chairman

Re: Minutes of Meeting July 13, 2016

Call to Order: 9:56

Members Present: Brian Creedon, Mark D'Agostino, John O'Donnell, Aldo Petronio, Chairman Bill Santos

Members not present: Shirley Asack, Neal Fama, Kevin Galligan, Nick Giaquinto,

- 1) Approval of Minutes - The minutes of the May 11, 2016 meeting were accepted.

Ted Medeiros, from the IT Department gave the board an overview of Google Apps for Work. The Scheduled plan to go live with Google is Monday July 18<sup>th</sup> Training is available to all users on line.

- 2) Old Business -The board discussed various technology issues in the City including:
  - GIS / Maps complete / Moving forward / Training has not been scheduled
  - Recorded telephone lines at City Hall,
  - ESS is also moving forward/open to BEA members/ should be in place by the Start of School in September.
  - Cameras / City locations.
- 3) Discuss Policies, Procedures and Standards - discussion on SSI (sensitive Security Information)
  - Working on creating policy (best practices) (training)

*"City of Champions"*

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- 4) New Business – Items in discussion
- Vendor Self Service in MUNIS
  - New Analyst Position in the IT Center / dedicated to DPW’s advancements in Technology

Meeting Adjourned: 11:19

Next meeting will be Wednesday August 10, 2016 at 9:45am in the GAR room at City Hall